

**2022/2023**  
**SNOW REMOVAL TENDER**  
**Rural Municipality of North Shore**

**INSTRUCTIONS TO BIDDERS**

The Rural Municipality invites tenders for snow removal and salting at our Municipal Properties from November 14, 2022 through to April 16, 2023 on a fixed price basis, with the option for Year 2.

Snow Removal required at 4 municipal locations

1. North Shore Community Center 2120 Route 25, West Covehead, PE
2. Stanhope Place - 2784 Bayshore Rd, Stanhope, PE
3. Grand Tracadie School - 16 Harbour Rd, Grand Tracadie, PE
4. Grand Tracadie Rink Parking Lot – 40 Rink Road, Grand Tracadie, PE

Interested bidders are invited to submit their tender on the attached Snow Removal Tender Form showing tender prices for snow removal and type of equipment.

If tendering on more than one facility, please submit a separate tender form for each facility.

Scope of Work:

- Main parking area at all three location plus side lot at Stanhope Place on Stanhope Lane
- Possible clearing of the rink area at Grand Tracadie by request of CAO, please indicate a per trip cost for rink clearing.
- Snow removal is to commence upon accumulation of 3 cm of snow
- These areas must be cleared as required to accommodate an 8:30 a.m. opening Monday through Sunday
- Salting as requested by CAO - please include a per trip cost for each location

Contractors with one or more employees must be registered with WCB. If you are registered with WCB, please submit a letter of good standing with your tender package.

Tenders marked “Snow Removal Tender” will be received by the undersigned until 12 p.m. noon on Wednesday, November 9, 2022 by mail or in person, to the CAO or their designate. This will not be a public opening. The lowest or any tender not necessarily accepted. The Rural Municipality of North Shore reserves the right to reject any or all tenders.

For more information for Scope of Work or Tendering process please contact:

Stephanie Moase- CAO  
Rural Municipality of North Shore.  
2120 Route 25, West Covehead, PE COA 1P0  
[administrator@northshorepei.ca](mailto:administrator@northshorepei.ca)  
Phone:902-672-2600

## **TERMS AND CONDITIONS**

All Contractors are responsible to familiarize themselves with the locations for which they are submitting this tender to determine the areas to be cleared.

The successful contractor must:

- Submit a WCB letter of good standing (if WCB registered).
- Submit proof of \$2,000,000 liability insurance coverage in writing.
- Err on the side of caution while snow clearing around staff, buildings, structures, sidewalks and curbs, etc.

The Contractor will be held liable for any and all repairs to property damaged by their equipment.

At any other time during the contract, either party may cancel the balance of the contract by giving 30 days written notice.

Further, the Rural Municipality of North Shore reserves the right to suspend or terminate the contract immediately in the event of the following

- If the contractor, in the provision of the services under this contract, does not provide the services to the required standard.
- If the machinery required to be operated by qualified individuals is operated by individuals who are not qualified.

**2022/2023 SNOW REMOVAL TENDER FORM**

**Snow Removal - Rural Municipality of North Shore**

**LOCATION # 1 : North Shore Community Centre**

**Please submit a SEPARATE tender form for EACH location**

**Fixed Price for Season \$\_\_\_\_\_**

**Salting per trip \$\_\_\_\_\_**

**\*\*Prices without HST**

**Type of equipment to be used:**

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**2022/2023 SNOW REMOVAL TENDER FORM**

**Snow Removal - Rural Municipality of North Shore**

**LOCATION # 2 : Stanhope Place and side lot**

**Please submit a SEPARATE tender form for EACH location**

**Fixed Price for Season \$\_\_\_\_\_**

**Salting per trip \$\_\_\_\_\_**

**\*\*Prices without HST**

**Type of equipment to be used:**

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**2022/2023 SNOW REMOVAL TENDER FORM**

**Snow Removal - Rural Municipality of North Shore**

**LOCATION # 3 : Grand Tracadie School Centre 16 Harbour Rd**

**Please submit a SEPARATE tender form for EACH location**

**Fixed Price for Season \$\_\_\_\_\_**

**Salting per trip \$\_\_\_\_\_**

**\*\*Prices without HST**

**Type of equipment to be used:**

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**2022/2023 SNOW REMOVAL TENDER FORM**

**Snow Removal - Rural Municipality of North Shore**

**LOCATION # 4 : Grand Tracadie Rink Parking Lot 40 Rink Rd with Rink surface**

**Please submit a SEPARATE tender form for EACH location**

**Fixed Price for Season \$ \_\_\_\_\_**

**Rink surface per trip \$ \_\_\_\_\_**

**\*\*Prices without HST**

**Type of equipment to be used:**

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Please PRINT clearly:

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***Business Name***

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***Address Town/City Postal Code***

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***Phone/Fax/Email***

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**Contact Name**

**Signature**

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**WCB Registered: YES \_\_\_\_\_ NO \_\_\_\_\_ Date**