

## Request for Proposals (RFP): Recreation and Public Open Space Strategic Plan for the Rural Municipality of North Shore, PEI

### QUESTIONS to CLIENT

- Is the intention to use this strategic plan as a guide for staff and the Recreation and Community Engagement Committee in developing annual work plans?  
Yes, the intention is for it to be a guide for staff, the committee and Council in developing budgets, work plans, future green space that may be required through subdivisions, and utilization of current spaces.
- Aside from this being an update to the 2006-2016 Plan, is there another motivation for creating a strategic plan at this time? Are there any recreation capital investments currently in the planning stages?  
The motivation at this time stemmed from capital investment plans that are being done now that is causing issues with the sharing of the spaces. Soccer used to play on a field that is now being fenced in for a softball outfield, limiting the area they are able to play soccer. We want to ensure future decisions are made with a plan in place.
- To what specification does the Municipality wish to have the drawings of potential extensions to Municipal structures?  
If there are any suggestions for expansions, concept drawings would suffice.
- Does the Municipality have conditions assessments available for the three municipally owned buildings?  
No
- Can the Municipality provide facility booking and program participation data to the successful bidder?  
This can be provided for 2020 on but due to COVID, data will be skewed. Not sure what data is available previous.
- Does the Municipality envision any public consultation as part of this planning process, beyond the Community Recreation Survey?  
We had envisioned at least one public consultation meeting
- Would the public engagement for this project involve targeted consultation with each core community in the municipality, or a more singular approach with the wider municipality?  
A singular approach is anticipated in the hopes of reducing duplication
- What is the timeline for this project?  
We would like the Public Consultation to occur during the summer prior to the summer residents leaving, however the project could be completed over the fall/winter.
- What is the budget for this project?  
This RFP has been issued to provide costing for our funding.