

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore

Wednesday, October 9th, 2019

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Derek Cook, Bob Doyle, Wanson Hemphill, Peter Vriends and CAO Stephanie Moase
7 Members of the Public

REGRETS:

None

1. CALL TO ORDER: 7 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved with the addition of adding Robbie Moore, Nick Policelli and Gordon Ellis for the EMO committee

Moved by Councilor Bob Doyle Shaw, seconded by Councilor Krista Shaw

6-0

MOTION CARRIED 2019-10-84

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 96 of the *Municipalities Act*

- (1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: There were none.

3. APPROVAL OF MINUTES

It was duly moved and seconded that the minutes of the September 11th, 2019 meeting be approved as presented (Appendix A)

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

6-0

MOTION CARRIED 2019-10-85

3.1. BUSINESS ARISING FROM THE MINUTES

Councilor Krista Shaw asked if there was follow-up for the Public Meeting on Biosolids meeting, Councilor Wanson Hemphill stated he would address in the Water and Environment Report

Mayor Watts asked about the Gas Tax Information Meeting. CAO Stephanie Moase stated she attended and gave a small recap of what was presented at the session

Mayor Gerard Watts mentioned that signing authority transfer to CAO Stephanie Moase has now been completed

Councilor Krista Shaw spoke regarding the Fire Hall 40th Anniversary. About 250 people attended along with multiple dignitaries and the Fire Department was very appreciative of the grant from the Municipality to help cover costs

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

There were none

5. REPORTS

5.1. Finance and Administration Committee

Mayor Gerard Watts stated there was no meeting for the committee this month. Councilor Nancy MacKinnon discussed the application for the Community Revitalization Program Application. The Finance and Administration committee had recommended the projects move forward but require a motion from Council to submit the Application. The list of Capital Projects totaling \$176,114 can be found in the CAO Report.

It was duly moved and seconded that an application to Community Revitalization Program Rural Growth Initiative be submitted for the Capital Projects totalling \$176,114

Moved by Councillor Nancy MacKinnon, seconded by Councillor Peter Vriends

6-0

MOTION CARRIED 2018-10-86

5.2. Mayor Report

Mayor Gerard Watts thanked CAO Stephanie Moase for her efforts thus far. Discussed some items that are coming forward from Municipal Affairs regarding the new MGA.

5.3. CAO Report

CAO's REPORT October 2019

-
- Hiring of the new Recreation and Event Coordinator, Jennifer Blair
 - 2019-2024 estimated Notional Allocation for Gas Tax is \$309,168 Capital Investment Plans for allocations for five year plans to be submitted by October 2019. These are being worked on and will be brought to Council for approval as they are completed. I attended a Gas Tax Information Meeting on Monday Sept 30th
 - Hope Parnham and the Special Committee for Update of the North Shore Official Plan and Bylaw will be having Public Engagement meetings Thursday Oct 10 at NSCC and Thursday Oct 17 at Grand Tracadie please let as many people as you can know!

- Bylaw Enforcement Bylaw completed and have hired Bylaw Enforcement Officer Donna Johnson for 4 hours per week to be reviewed at end of 3 month contract
- FPEIM Semi-Annual Meeting to be held in Souris Saturday Oct 26th, any Council wishing to attend please let me know. Councilor Peter Vriends and I will be attending
- Committee Revitalization Application has been submitted with the following Capital Projects, if accepted they will pay 50%.

CAPITAL PROJECTS FOR COMMUNITY REVITAIZATION PROGRAM

Painting of Grand Tracadie Community Centre	\$12,075
Upgrades to Ball Field at North Shore and Grand Tracadie	\$16,000
Outdoor Rink Upgrades	\$12,000
Wheelchair Ramp Handrails at NSCC	\$7,680
Windows at Grand Tracadie Centre	\$37,115
Grand Tracadie School New Entranceway	\$63,250
New Signs for Community of Grand Tracadie	\$1,650
Keycard access and cameras for Grand Tracadie	\$7,236
Grand Tracadie Kitchen Renos	\$19,435

5.4. Water and Environment Committee

Minutes from the Oct 7, 2019 meeting (Appendix B)

Chairperson Wanson Hemphill discussed the Public Meeting on Biosolids and Sewage Sludge with Morley Foy and George Somers from Monday Sept 30th at 7pm at the NSCC. A question that was brought forward was whether Council had jurisdiction to restrict the spreading of the Bio solids and sewer sludge. After posing the question to Municipal Affairs, Samantha Murphy answered stating that Council is able to make a Bylaw restricting this but should ensure they have a lawyer review it and are currently unable to restrict the spreading of Biosolids until such Bylaw is in place. CAO Stephanie Moase mentioned there is a current request from the Province for a new Application so a decision to move forward is requested from Council at this time to either allow the Application or move forward with a Bylaw to restrict it. Councilor Wanson Hemphill requested that we ask for notice from the Province prior to Application and the information of the Quantity and Quality of the material being spread as well as the PID for the field it is being spread on.

It was duly moved and seconded that the Council continue to allow the Province to approve Applications of Spreading Biosolids and Sewer Sludge within the Rural Municipality of North Shore

***Moved by Councilor Peter Vriends , seconded by Councilor Derek Cook
4-2 Councilor Nancy MacKinnon and Councillor Wanson Hemphill were against
MOTION CARRIED 2019-10-87***

5.5. EMO Committee Report

Chair Derek Cook reported that the Committee met on Oct 2 and had a very good discussion regarding how the Committee was able to be effective in the aftermath of Hurricane Dorian. Discussed the direction they would like to go in and will be adding some Committee members and delegating the roles. Will continue to work towards completing the EMO Management Plan. The Rural Municipality of York will be officially joining the Joint EMO.

5.6. Planning and Development Committee

Chairperson Krista Shaw reported that she and CAO Stephanie Moase met briefly with Derek French, Development Officer, to get an idea of where the Planning Board stood. There was only one Development permit approved for the Month of September. Going forward all approved applications will be reported with the name, PID, permit number, address and type of permit. This will also be posted on the website for Public information. (Appendix C)

5.7. Recreation and Community Engagement Committee

Chairperson Bob Doyle highlighted a few points from the Oct 8, 2019 Meeting Minutes (Appendix D) Welcomed new Recreation and Events Coordinator Jennifer Blair. They are working with her and the CAO with preparations for the Children's Halloween Party and Remembrance Day Service. Committee discussed the option for a Community School in Grand Tracadie for the winter session. Committee recommends to Council to go forward with the Community School.

Councilor Bob Doyle felt this endeavor should be under it's own Community committee separate from the Recreation Committee and they would report back to the Recreation Coordinator and the CAO not to the Recreation Committee.

Councilor Krista Shaw inquired about parking for the school in Grand Tracadie. Mayor Gerard Watts mentioned that Council had requested to Department of Highways to fill in and pave along both sides of the entryway to Grand Tracadie and was expecting it would be done this fall.

It was duly moved and seconded that the Council move forward with implementing a Community School in Grand Tracadie for the Winter Session

Moved by Councilor Bob Doyle , seconded by Councilor Krista Shaw

6-0

MOTION CARRIED 2019-10-88

It was duly moved and seconded that the Council appoint Jeremy Fraser to the Recreation and Community Engagement Committee

Moved by Councilor Bob Doyle , seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED 2019-10-89

5.8. Bays Sustainability Committee Report

Chair Mayor Gerard Watts reported that there was a Meeting of the Committee on Sept 23, 2019 although not everyone was able to attend. The main goal was to complete a Mandate for the Committee. There was a lot of great discussion and good feedback. (Appendix E) Final recommendation will be brought to Council after next meeting. Sarah Stewart Clark accepted the role of Co-chair.

Councilor Wanson Hemphill mentioned that he made a presentation on the health indicators of the Bay and types of Erosion in the Covehead Bay.

5.9. Monthly Financial Report

Mayor Gerard Watts presented the September Financial Report. (Appendix F) He reported that after consultation with the CAO and the Bookkeeper a decision has been made to add a column in the next months report that will show finances for that particular month in addition to the Year to date. Currently there is a surplus of about \$17,206. Currently 50% through the year and feels like we are still on track even though Development permits are a little down. Reminded Council that our year-end is now March 31st, not December as in previous years.

It was duly moved and seconded that the reports be accepted as presented.

Moved by Councilor Nancy MacKinnon , seconded by Councilor Bob Doyle

6-0

MOTION CARRIED 2019-10-90

CAO Stephanie Moase mentioned that as per the Procedural Bylaw, all reports are to be in the CAO by the Wednesday prior to Monthly Meeting so that she is able to prepare the package and have it to Council for the Friday prior to the meeting. This has not been possible when the meetings are all happening the week of the meeting. Request that meetings may either be moved to after the meeting or hand the report in for the prior months meeting.

6. NEW BUSINESS

6.1. Capital Investment Plan

CAO Stephanie Moase referred Council to the Capital Projects list in the CAO Report. A CIP has been done to capture the 50% not covered by the same projects that have already been applied for.

CIP Grand Tracadie School Upgrades – \$83,467

Also two other CIP' have been created to cover Projects already Recommended to Council.

CIP North Shore Accessibility - \$31,487 (for handrails and a chairlift)

The chairlift had previously been applied for through the New Horizons Program but was denied. It was not applied for through the Community Revitalization Program as we had exceeded our budget for this year. We will be able to re-apply for this in the Spring and may be able to get 50% for the Chairlift Project at that time. CIP's are required to be applied for to cover the whole 5 year period to encourage Councils to be thinking ahead about what Capital Projects are required in the future.

CIP Official Plan Review- \$9,361

%50 of this project has already been approved for through the Municipal Strategic Component stream of the Gas Tax Funds. The other %50% had been applied to Through the Province's Capacity Building Fund but recently found out this may not be approved. As a precaution a CIP was created to capture this cost. If the Capacity Building Fund is denied and the Notional Gas Tax CIP is used for the Official Plan Review only an additional 40% of the total can be approved leaving 10% coming direct from the Municipality's fund (about \$2175)

It was duly moved and seconded that CIP Grand Tracadie School Upgrades to allocate Gas Tax funds for 2019-2024 for \$83,467 be approved

Moved by Councilor Peter Vriends , seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED 2019-10-91

It was duly moved and seconded that CIP North Shore Accessibility to allocate Gas Tax Funds for 2019-2024 for \$31,487 be approved

Moved by Councilor Derek Cook , seconded by Councilor Krista Shaw

6-0

MOTION CARRIED 2019-10-92

It was duly moved and seconded that CIP Official Plan Review to allocate Gas Tax Funds for 2019-2024 for \$9,361 be approved

Moved by Councilor Bob Doyle, seconded by Councilor Peter Vriends

6-0

MOTION CARRIED 2019-10-93

6.2. Retention of Patsy MacKinnon as Deputy CAO

Discussion on whether or not to increase office hours and what Deputy CAO duties would entail

It was duly moved and seconded that Patsy MacKinnon continue with the Rural Municipality of North Shore in the capacity as Deputy CAO for up to 15 hours per week

Moved by Councillor Peter Vriends, seconded by Councillor Bob Doyle

6-0

MOTION CARRIED 2018-10-94

6.3. Appointment of EMO Committee Members

It was duly moved and seconded that Richard Furlong, Cathy Burt, Robbie Moore, Nick Policelli and Gordon Ellis be appointed to the North Shore Joint EMO Committee

Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED 2019-10-95

6.4. Resident Inquiries

Councilor Krista Shaw said that the Stanhope Wharf is very messy and crowded. Mayor Gerard Watts has spoken to the Harbour Authority in charge of the wharf and was told the persons responsible for the mess will be cleaning it up

Councilor Krista Shaw had a request from a resident for access to the complete file for an approved development permit prior to the end of the 21 day appeal window. CAO Stephanie Moase stated that new Draft Access to Information Regulations are in process by Municipal Affairs but not completed and with the absence of a Municipal Access to Information Bylaw or Policy the issue reverts back to the MGA which states that for protection of privacy only the actual permit, not the application and supporting documents is available for Public Access.

Councilor Krista Shaw had a request from a resident regarding new Funds for Broadband. Will the Municipality be looking at this. Mayor Gerard Watts stated the we may need more information on what this is about before commenting. Councilor Peter Vriends suggested getting in touch with Joe Rowledge on this matter.

Councilor Derek Cook inquired about the widening of the Eastern Rd. Mayor Gerard Watts stated he has been working with the MLA on this issue.

7. CORRESPONDENCE

7.1. Letter from Public Services and Procurement Canada regarding surplus Federal Property

(Appendix G) DFO is divesting of the Stanhope Wharf, letter states that they are currently working with the Province but would like to know, if talks break down, would the Municipality still be interested in taking ownership of the wharf. Mayor Gerard Watts stated that a letter has been sent responding that the Municipality would be interested in taking ownership of the wharf if the Province were to decide not to.

7.2. Letter from Department of Finance regrading Grant in Lieu for PID 142372

(Appendix H) A Grant in Lieu was granted to each property except the Tracadie Commons. Department of Finance letter states that the Tracadie Commons is not eligible for a Grant in Lieu as it is vacant land. The tax due is \$658, Council agrees that this should be paid up. Councillor Wanson Hemphill also suggested sending a letter to the MLA asking why we are required to pay tax on a property that we do not actually have a clear title to.

8. NEXT MEETING:

Regular Council Meeting, Wednesday, Nov 13, 2019 at 7:00 pm – North Shore Community Centre

9. ADJOURNMENT:

There being no further business, the meeting adjourned at 8:32pm.

Moved by Councilor Bob Doyle, seconded by Councilor Krista Shaw

6-0

MOTION CARRIED: 2019-10-96

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

AGENDA

***Regular Council Meeting – Rural Municipality of North Shore
At Grand Tracadie Community Center
7:00 pm Wednesday, Oct 9th, 2019***

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

- 2.1 Disclosure of Pecuniary or other Conflicts of Interest

3. APPROVAL OF THE MINUTES FROM SEPT 11th, 2019

- 3.1 Business arising from the minutes

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

5. REPORTS

- 5.1 Finance and Administration
- 5.2 Mayor's Report
- 5.3 CAO Report
- 5.4 Water and Environment
- 5.5 EMO Committee- Minutes Oct 2, 2019
- 5.6 Development Permit Report
- 5.7 Recreation and Engagement Committee
- 5.8 Bays Sustainability – Sept 23, 2019 Minutes
- 5.9 Monthly Financial Report for September 2019

6. NEW BUSINESS (REQUESTS FOR DECISION)

- 6.1 Capital Investment Plan, CIP Grand Tracadie School Upgrades Approval from Council
- 6.2 Retention of Patsy MacKinnon as Deputy CAO Request
- 6.3 Appointment of Mayor Richard Furlong and Deputy Mayor Cathy Burt both of Rural Municipality of York to the Joint EMO Committee
- 6.4 Resident Inquiries forwarded to Council Members

7. CORRESPONDENCE

- 7.1 Letter from Public Services and Procurement Canada regarding surplus Federal Property
- 7.2 Letter from Department of Finance regarding Grant in Lieu for PID 142372

8. NEXT MEETING: Regular Council Meeting: Wednesday, Nov 13th, 2019 7:00 pm at North Shore Community Center

9. ADJOURNMENT

UNAPPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore Wednesday, September 11th, 2019

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Derek Cook, Bob Doyle, Wanson Hemphill and CAO Stephanie Moase, Deputy CAO Patsy MacKinnon and Tara Wheeler, Auditor Arsenault Best Cameron Ellis.

8 Members of the Public

REGRETS:

Councilor Peter Vriends

1. **CALL TO ORDER:** 7 pm by Mayor Gerard Watts

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved with the deletion of 4.2 Tanya Mullaly EMO Presentation and the addition of items 5.7 Recreation Committee Report, 5.8 Monthly Financial Report, Change of 6.2 from First Reading to Second Reading, and the Addition of 6.3 Banking and Signing Authority, 6.4 Appointment of Auditor for 2019/2020 F/Y, 6.5 Community Grant for Fire Hall 40th Anniversary

Moved by Councilor Krista Shaw, seconded by Councilor Derek Cook

5-0

MOTION CARRIED 2019-09-72

2.1 DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 96 of the *Municipalities Act*

- (1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality or is a member of a partnership that has dealings or a contract with the municipality.

DECLARATIONS: There were none.

3. **APPROVAL OF MINUTES**

It was duly moved and seconded that the minutes of the August 14th, 2019 meeting be approved with noted correction on page 4. (Appendix A)

Moved by Councillor Bob Doyle, seconded by Councillor Nancy MacKinnon

5-0

MOTION CARRIED 2019-09-73

3.1. BUSINESS ARISING FROM THE MINUTES

Inquiry regarding the # of Chairs purchased. There were 190 chairs here and an additional 60 chairs were purchased bringing the number up to our capacity of 250.
 Inquiry on what has been done for Official Plan. Hope Parnham will start holding public meetings beginning the First of October. She has been here a couple of times to gather information.
 Inquiry regarding # of hours for the New Recreation Coordinator. The Recreation Coordinator will be hired at 30hrs per week.
 Inquiry on when Grand Tracadie school would be painted. Will be done this year.

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

4.1. Tara Wheeler from Arsenault Best Cameron Ellis

Tara Wheeler presented the Draft Financial Statements for the F/Y Jan 1,2018- March 3, 2019 (Appendix B)

It was duly moved and seconded that the Draft Financial Statements for the F/Y Jan 1,2018- Mar 31,2019 be approved as presented by Auditor Tara Wheeler

Moved by Councilor Krista Shaw, seconded by Councilor Nancy MacKinnon

5-0

MOTION CARRIED 2019-09-74

5. REPORTS

5.1. Finance and Administration Committee

Minutes from the Sept 3, 2019 Committee meeting were presented (Appendix C)

5.2. Acting CAO Report

Acting CAO Patsy MacKinnon presented her report. Incoming CAO Stephanie Moase addressed Council to thank them for hiring her and looks forward to serving them in the future. (Appendix D)

5.3. EMO Committee Report

Chairperson Derek Cook presented a verbal report for EMO. With the happenings with Hurricane Dorian the scheduled presentation with Tanya Mullaly with the Provincial EMO had to be cancelled, hoping to have that re-scheduled in the future. The North Shore Community Center had been opened since Sunday providing coffee/tea, water, showers, charging of electronics etc. One issue is finding volunteers, looking for people to assist in committee. The generator's fuel tank is small, only about 12 hours so we will look for options to address that.

5.4. Water and Environment Committee

Minutes from the Sept 3, 2019 meeting (Appendix E)

Chairperson Wanson Hemphill confirmed the Public Meeting on Biosolids and Sewage Sludge with Morley Foy and George Somers on Monday Sept 30th at 7pm at the NSCC. The new Provincial Water Act has been approved but the withdrawal portion of the Act was still open for public input, the Committee had no comments to add to the Public Input.

5.5. Mayor's Report

Mayor Gerard Watts reported that he has been busy with the preparation for the new CAO and orientation with her. Attended the Finance and Admin Committee meeting. Looking into Highspeed internet and the Province is yet to sign anything with the suppliers, so it could still take time. Tracey Allen with FPEIM will be helping communities out with the website. Looking into getting an RFP out for legal representation this fall, usually done every three years just to ensure we are getting the best price. Mayor Watts has asked Councilor Krista Shaw to take over Chair of the Planning Board Committee as Councilor Derek Cook will have a lot on his plate coming up with the new Emergency Measures Plan required. Looking into a situation that has just come to light that the Grand Tracadie Recreation Committee had a signed agreement with the Red Isle ATV group to allow for trails to be made in the Tracadie Commons land. We will get a copy of the contract to see if this is in fact a binding agreement.

5.6. Planning and Development Committee

Chairperson Derek Cook read the August Development Permits report (Appendix F)

5.7. Recreation and Community Engagement Committee

Chairperson Bob Doyle highlighted a few points from the Sept 9 Meeting Minutes (Appendix G) NSCC tends to get the bulk of bookings and it is getting to capacity, hoping to spread more activities to other sites. There have been complaints regarding general cleanliness of the buildings and the need to look at budgeting for more general maintenance and cleaning. Discussion of possible Community School at Grand Tracadie. Discussed Go PEI opportunities from Jacob Smith, badminton did not really take off last year. Discussed the costs associated with those programs. Discussion around Kidsfit Program, what times and areas will she be using.

5.8. Monthly Financial Report

Mayor Gerard Watts presented the August Financial Report. (Appendix H)
Councilor Krista Shaw questioned what the \$10,305 under the Events Expenses Recreation entailed. Will check with the bookkeeper on this. Discussion on Snow removal Tenders, it was done last year for 2 years but CAO will look into Grand Tracadie as it was always done by Canada Post as the Postal Boxes are there.

It was duly moved and seconded that the reports as presented be accepted.

Moved by Councilor Nancy MacKinnon , seconded by Councilor Bob Doyle

5-0

MOTION CARRIED 2019-09-75

6. NEW BUSINESS

6.1. Building Codes Act

As per the new Building Codes Act, Municipal Councils now assume responsibility of Administration and Enforcement of the legislation within the Municipality, however, it allows for any Municipal Council to enter into an agreement with the Minister of Agriculture and Land to transfer this responsibility over to the Province. After discussion Council decided that due to the liability issues of the responsibility for the administration and enforcing of the Building Codes Act and the requirement

for Licensed Building Inspectors, the Municipal Council would like to enter into an agreement with the Minister of Agriculture and Land to transfer the responsibility of Administration and Enforcement of the Building Codes Act to the Province. (Appendix K)

It was duly moved and seconded that the Municipal Council enter into an agreement with the Minister of Agriculture and Land to transfer the responsibility of Administration and Enforcement of the Building Codes Act to the Province

Moved by Councilor Derek Cook , seconded by Councilor Bob Doyle

5-0

MOTION CARRIED 2019-09-76

6.2. Second Reading of Enforcement and Summary Proceedings Bylaw # 2019-01

Mayor Watts referred Councilors to the Enforcement and Summary Proceedings Bylaw 2019-01 in their Council Package. The Bylaw was read a second time and Approved and Adopted by a majority Council. (Appendix I)

It was duly moved and seconded that the Enforcement and Summary Proceedings Bylaw # 2019-01 be read a second time

Moved by Councillor Krista Shaw, seconded by Councillor Derek Cook

5-0

MOTION CARRIED 2018-09-77

It was duly moved and seconded that the Enforcement and Summary Proceedings Bylaw # 2019-01 second reading be approved.

Moved by Councillor Krista Shaw, seconded by Councillor Nancy MacKinnon

5-0

MOTION CARRIED 2018-09-78

It was duly moved and seconded that the Enforcement and Summary Proceedings Bylaw # 2019-01 be formally adopted after being read and approved at two separate meetings of Council held on different days.

Moved by Councilor Krista Shaw, seconded by Councilor Bob Doyle

5-0

MOTION CARRIED 2019-09-79

6.3. Add CAO Stephanie Moase as signing Authority for banking and CRA

It was duly moved and seconded that CAO Stephanie Moase be added on as signing authority for banking and Canada Revenue Agency.

Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon

5-0

MOTION CARRIED 2019-09-80

6.4. Appointment of Auditor

It is required to have an auditor appointed for the next years financials and to apply for Gas Tax and Provincial Grants.

It was duly moved and seconded that Council appoint Arsenault Best Cameron Ellis Accounting Ltd as the auditor for North Shore for the 2019/2020 fiscal year.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook

5-0

MOTION CARRIED 2019-09-81

6.5. Grant for 40th Anniversary of Firehall

Councilor Krista Shaw mentioned that an amount be given to the North Shore Fire Department from our Grant Budget to help them pay for expenses related to their 40th Anniversary Celebration had been discussed prior and was wondering if that was still on the table.

It was duly moved and seconded that Council give a \$500 Grant to the North Shore Fire Dept for their 40th Anniversary celebrations.

Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon

5-0

MOTION CARRIED 2019-09-82

7. CORRESPONDENCE**7.1. Letter from Transportation, Infrastructure and Energy**

Acknowledgement of receipt of our letter regarding Traffic Flow at Rte 25 and Rte 220 (Appendix J)

8. NEXT MEETING:

Regular Council Meeting, Wednesday, Oct 9, 2019 at 7:00 pm – Grand Tracadie School Center

9. ADJOURNMENT:

There being no further business, the meeting adjourned at 8:40pm.

Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon

5-0

MOTION CARRIED: 2019-09-83

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

UNAPPROVED MINUTES

Regular Committee Meeting – Rural Municipality of North Shore

Water and Environment Committee

Tuesday, Oct 7, 2019

North Shore Community Centre

PRESENT:

Committee Chair Councillor Wanson Hemphill, Committee Members Justin Walsh, Lynne Murphy, Connie Egan and CAO Stephanie Moase

REGRETS: Mayor Gerard Watts

CALL TO ORDER: 1:15 pm by Committee Chair Councillor Wanson Hemphill.

APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved

All in Favor

MOTION CARRIED

1. DISCLOSURE OF CONFLICT OF INTEREST:

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

DECLARATIONS:

There were none.

2. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the Aug 5, 2019 meeting be approved after change to who was Present

All in Favor

MOTION CARRIED

It was duly moved and seconded that the minutes of the Sept 3, 2019 meeting be approved.

All in Favor

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:

There were none.

3. REVIEW OF BIOSOLIDS INFORMATION MEETING

Connie Egan presented her notes (Appendix A) as taken at the Information meeting. Chair Wanson Hemphill spoke on the CBCL Report from 2003 that he feels shows an unbiased opinion

Lynne Murphy discussed a report that she had read stating that groups must be cautious in making decisions without enough supporting data.

Committee suggested that for future meetings of this sort we get a laser pointer and try to get an advancer for the projector.

4. LEGAL ABILITY OF COUNCIL TO RESTRICT SPREADING OF BIOSOLIDS

This item will be tabled until we can get a clear understanding of the jurisdiction of Council in this matter.

If Council has jurisdiction then restrictions should be created based on findings.

If Council does not have jurisdiction, recommendations should be put forward to the Province on how to better improve the process.

Would it be possible to have Partially Stabilized materials be processed through a treatment plant like Charlottetown or Summerside to undergo further treatment prior to being used on fields?

5. TERMS OF REFERENCE

Tabled until next Meeting. Will bring the TOR from the Bays Sustainability Committee meeting to use for comparison.

6. WATER SYSTEMS UPDATE

Discussion on Engaging planning for future on water systems and continually monitoring water quality

NEXT MEETING:

Monday Nov 4, 2019 1pm North Shore Community Center

ADJOURNMENT: 2:25pm

September 2019 DEVELOPMENT PERMITS REPORT
THE RURAL MUNICIPALITY OF NORTH SHORE

DATE PERMIT ISSUED	STATUS	APPLICANT NAME	PROPERTY NUMBER	ADDRESS	APPROVAL/PERMIT TYPE
September 26, 2019	Approved	Josh Patterson	464198	Old Sam Road	Cottage

**Recreation and Community Engagement
Committee Report October 8, 2019, 6:00pm**

Committee Members: Councillor Doyle, Charity Sheehan, Kim Meunier Also in attendance: Jennifer Blair, Recreation Coordinator and Gerard Watts, Mayor.

Meeting

Discussions:

1. Jennifer Blair was introduced as the new Recreation Coordinator. She started this week and is looking forward to her position with the North Shore

2. Halloween Party was discussed and dates have been confirmed: Sunday October 27 1PM for the Kid's Party at Grand Tracadie and October 31 630-730 Trunk and Treat at North Shore Community Centre. Volunteers are welcome to assist with set-up prior to the party on the 27th

3. A calendar of rentals was discussed and presented by Recreation Coordinator Jennifer Blair. There appears to be a few open spots at the NSCC Gym. The goal is to develop some of our own programming and provide at a low-cost. Ideas discussed were Indoor Curling, Ball Hockey, Volleyball etc. Karate has been canceled. Committee assumes due to low registration numbers

4. Remembrance Day preparation was discussed. CAO Moase is involved in the planning and has met with Committee member Charity Sheehan to discuss past Remembrance Day events.

5. Community School was discussed for Grand Tracadie; CAO Moase, committee Member Charity Sheehan and others met with the Community School officials and the Winter Session appears to be a viable option. The main barrier is recruiting instructors as it is a 10+ week commitment. Community reaction on social media has been very strong. The next step should be to recruit a chair, secretary and treasurer for the Community School Committee. A call-out via social media was recommended.

Motion: To Recommend to council to support the implementation of a Community School at Grand Tracadie for January 2020. Motioned by Kim Menier and seconded by Charity Sheehan. Passed Unanimously.

6. Coordinator Jennifer Blair had discussion with Go PEI's Jacob Smith regarding "Active Sport" and "Multi-Sport". Both should be starting in the near future and there will be further follow-up

Meeting adjourned at
7:09pm.

BAYS SUSTAINABILITY AND ENVIRONMENT

Meeting Date: September 23, 2019

In attendance:

Gerard Watts: Chair

Members: Peter Vriends, Nancy MacKinnon, Wade Macmillan, Tracey Allen, Rob Moore, Rollin Andrews, Richard Ablett, Bob Doyle and Wanson Hemphill,

Absent: CAO Stephanie Moase, Derek Cook, Krista Shaw, Tracey Allen, Sarah Stewart Clark

Chairperson Gerard Watts called the meeting to order at 7:00pm

The Agenda was approved as circulated. Moved by Peter Vriends and second by Rob Moore

Conflict of Interest was raised and there was none cited.

The Minutes of the July 22, 2019 Minutes were read and moved by Nancy Mackinnon and seconded by Rollin Andrews. Minutes approved.

The discussion of the Minutes was raised and citing none the Committee moved onto the main business of the agenda to have an open discussion on the mandate of the committee.

Committee Mandate: Richard Ablett circulated input that committee members had provided since the last meeting. The members discussed a number of names for the Committee and recommended the following name after much discussion. It was agreed that the name should focus and encompass the bays in the municipalities jurisdiction.

The Chair asked Richard Ablett to take the lead/pen, so to speak , on adding the comments from the Committee members and draft a mandate script for presentation at the next meeting.

New Business:

The Chair suggest the Committee meet six times a year. Members were in support of the meeting timeline.

The chair, in his mayoral capacity asked Sarah Stewart Clark to be the Co-Chair for the committee. She has accepted the role.

There was a brief presentation on the state of bays that the Friends of Covehead and Bradley Bays had gathered over the last number of years.

There were no motions moved or seconded at the meeting.

Meeting Adjourned at 8:55 PM

Respectfully submitted:

Gerard Watts Chair

DRAFT



Public Services and Procurement Canada
161 St. Peters Road, Suite 204
Charlottetown, PE
C1A 5P7

R.031306.037

September 11, 2019

Ms. Stephanie Moase, Chief Administrative Officer
Municipality of North Shore
2120 Covehead Road
York PE C0A 1P0

Dear Ms. Moase:

RE: Surplus Federal Property – DFO Harbour, 2959 Bayshore Road, Stanhope, PE (PID 674218)

Public Services and Procurement Canada (PSPC) is initiating procedures to dispose of the above noted surplus federal property.

Surplus federal properties are circulated to other federal departments, agent Crown corporations, provinces and municipalities (in that order of priority) before being solicited to the public. If there is no interest in acquiring this property at the federal or provincial levels, PSPC would be prepared, subject to the appropriate authority and any consultation required with affected First Nations communities, to recommend a transfer to the municipality of North Shore at its market value, for a public purpose.

The characteristics of this property, which are described herein, may make it conducive for use by official language minority communities in your area for public purposes. If this is the case, we would like to know your interests in the property for these stakeholders to better manage the property's integration into the surrounding community before it is offered to the public. We ask that you take into consideration the needs of official language minority communities for matters of public purposes.

Please inform the undersigned of the nature and scope of your interest in this property by October 11, 2019. Your response will assist in the development of the disposal strategy, which will be in accordance with the requirements of the *Directive on the Sale or Transfer of Surplus Real Property* as set out by the Treasury Board. If a response is not received by October 11, 2019 we will assume that the Municipality of North Shore has no interest in this property.

If you have any questions or concerns, please contact the undersigned at Matthew.Gallant@pwgsc.gc.ca or 902-940-1163.

Yours sincerely,

Matthew Gallant, Senior Real Estate Advisor
Enclosures



Property Details

Location	Description	Civic Address	DFRP	PID	Lot Area	Map/Photos
Stanhope	Harbour	2959 Bayshore Road	26710	674218	0.7837 ha	Enclosed

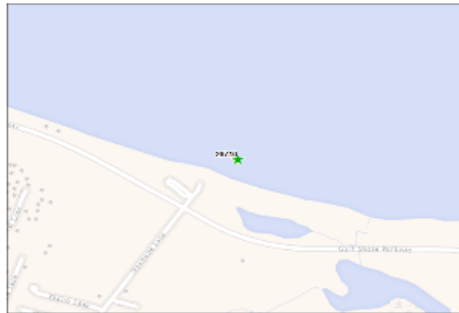




Property Details (continued)

Directory of Federal Real Property Stanhope

- Introduction
- Official Contacts
- Search for properties & buildings by**
- DFRP Number
- Keyword(s)
- Organization
- Organization Type
- Province / Territory
- Municipality
- Census Subdivision Classification
- Metropolitan Areas
- Electoral District
- Country
- Map Navigator
- Property Interest Type
- Property Primary Use
- Property Land Area
- Property Building Count
- Property Floor Area
- Building Interest Type
- Building Use Type(s)
- Building Age
- Building Condition
- Building Floor Area
- Building Occupancy Level
- Open Data



Summary Contaminated Sites (1)

Summary

Property Number:	26710
Custodian:	Fisheries and Oceans Canada
Official Contact:	✉ Dawn Boutillier - 709.772.4242
Interest	Crown Owned
Restriction:	No Restriction
Primary Use:	Transportation Marine
Address:	2959 Bayshore Road
Place Name:	Stanhope
Municipality:	Lot 34
Province/Territory:	Prince Edward Island
Federal Electoral District:	Malpeque
Coordinates	46.421670, -63.098080 , Accurate within ± 100m
Census Classification	Rural
Land Area:	0.7838 ha
Building Count:	0
Floor Area:	0 sq. m.
Record Created On	February 8th, 1990
Record Last Modified On	January 14th, 2014



Department
of Finance

Ministère
des Finances



Taxation and Property Records

PO Box 880, Charlottetown
Prince Edward Island
Canada C1A 7M8

Imposition et registre des biens

C.P. 880, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7M8

September 16, 2019

GRAND TRACADIE COMMONS
C/O PATSY MACKINNON
2120 COVEHEAD RD
YORK PE C0A 1P0

Dear Sir/Madam:

**Re: Application for the Grant-in-Lieu Program
Property Number 142372-000**

Your application for a Grant-in-Lieu of provincial real property tax has been denied where the above noted property is a vacant land and does not meet the criteria set out in section 19.1 of the Treasury Board Policy and Procedures Manual.

Your account balance as of September 16, 2019 is \$685.25 and this amount is due November 30, 2019.

If you have any questions concerning your account please contact Nouhad Knox, Taxation and Property Records Division at 902-368-4169.

Yours truly,

Nouhad Knox

Nouhad Knox
Property Tax Administrator - Clients