

AGENDA

Regular Council Meeting – Rural Municipality of North Shore **6:30 pm Wednesday, Mar 9th, 2022 at North Shore Community Centre**

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

- 2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

3. APPROVAL OF THE MINUTES FROM

REGULAR MEETING 6:30PM FEB 9, 2022

- 3.1. Business arising from the minutes

4. DELEGATIONS SPECIAL SPEAKERS AND PUBLIC INPUT

5. REPORTS

- 5.1. EMO Committee Report – No Feb Meeting
- 5.2. Water and Environment Committee Report
- 5.3. Recreation and Engagement Committee Report
- 5.4. Covehead and Tracadie Bay Enhancement Committee Report – No Feb Meeting
- 5.5. Stanhope Peninsula Potable Water Research Committee Report – No Feb Meeting
- 5.6. CAO Report
- 5.7. Finance and Infrastructure Report
- 5.8. Planning Board and Development Permit Report

(Approval of Reports)

6. NEW BUSINESS (REQUESTS FOR DECISION)

- 6.1. Draft Operational and Capital Budget Review
- 6.2. RFD-22-005 Approval of Consultant
- 6.3. RFD-22-006 Septic Maintenance Bylaw

7. CORRESPONDENCE

8. APPOINTMENTS TO COMMITTEES

9. NEXT MEETING Mar 9, 2022 6:30pm North Shore Community Centre

10. ADJOURNMENT

APPROVED MINUTES

Regular Council Meeting – Rural Municipality of North Shore

6:30 pm Wednesday Mar 9th, 2022

@ North Shore Community Centre

PRESENT:

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Peter Vriends, Derek Cook, Wanson Hemphill, Bob Doyle and CAO Stephanie Moase.

1 member of the public.

1. CALL TO ORDER: 6:49 pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved with the addition of Ukraine Refugee letter of support under Correspondence and after Appointments to Committees move to a closed meeting as per MGA 119 1 (d)- HR matters.

Moved by Councilor Krista Shaw, seconded by Councilor Bob Doyle

6-0

MOTION CARRIED

2022-03-011

2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:

There were none.

3. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the Regular Monthly Council Meeting of February 9th, 2022 @ 6:30 pm be approved with the change of members to member with regards to attendance.

Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon

6-0

MOTION CARRIED

2022-03-012

3.1. Business Arising From the Minutes

Councilor Nancy MacKinnon asked about the letter regarding a new school in our area. The letter was received by the Department of Education and Lifelong Learning.

How do we go about finding out the need for a school in the area? Government does a jurisdictional scan to determine the need and would rezone based on that. Can we send a letter to LM Montgomery Home and School? Contact the Dept of Lifelong Learning for jurisdictional scan.

4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

Nil

5. REPORTS

5.1. EMO Committee Report

Chair Derek Cook stated the Committee has a meeting next week and Danny Kelly will be guest speaker to do a Risk Assessment for North Shore, York and Union Road.

5.2 Water and Environment Committee Report

No questions on report

5.3 Recreation and Engagement Committee Report

Councilor Bob Doyle noted the activities for March Break at NSCC.

5.4 Covehead and Tracadie Bay Enhancement Committee Report

No report

5.5 Stanhope Peninsula Potable Water Research Committee Report

The consultant (CBCL) are gathering information and have invited the committee to bring their comments to start their research.

5.6 CAO Report

Is the Department of Transport responsible for replacing the damaged Grand Tracadie sign close to Corran Ban?

5.7 Finance and Infrastructure Report

Information provided regarding Budgets provided.

5.8 Planning Board and Development Permit Report

Planning board meeting canceled on March 8, 2022 due to no quorum.

No dates or times for next meeting.

It was duly moved and seconded that all reports be approved.

Moved by Councilor Wanson Hemphill, seconded by Councilor Krista Shaw

6-0

MOTION CARRIED

2022-03-013

6. NEW BUSINESS (REQUEST FOR DECISION):

6.1 Draft Operational and Capital Budget Review

CAO presented the 5 year capital plan. Councilors should be thinking of future projects. Gas Tax is now known as Canada Community Building Fund (CCBF).

6.2 RFD-22-005 Approval of Consultant

Whereas an RFP was issued for proposals for the Stanhope Peninsula Water Utility Analysis and Conceptual Design;

And whereas the RFP closed, after an extension, on January 31, 2022 with only one proposal from CBCL for \$33,700 + HST;

And whereas Council discussed and decided at the Feb 9, 2022 that it was pertinent to move forward with the study and resolved to move \$40,000 from the reserve funds for the project;

And whereas the CAO has reviewed and provided recommendation for the proposal;

Be it resolved that Council approve CBCL's proposal for \$33,700 +HST to complete the Stanhope Peninsula Water Utility Analysis and Conceptual Design;

Moved by Councilor Bob Doyle, seconded by Councilor Derek Cook

6-0

MOTION CARRIED

2022-03-014

6.3 RFD-22-006 Septic Maintenance Bylaw

Discussion at the last meeting for Bylaw to go to the lawyers to ensure the wording is correct. Councilors received edited version of the Bylaw from legal. Discussion followed.

It was duly moved and seconded to have the first reading of the Septic Maintenance Bylaw at the next meeting edited to read the Bylaw would only pertain to lots below the Provincial Minimum lot size of .574 acres.

Moved by Councilor Bob Doyle, seconded by Councilor Nancy MacKinnon

5-1

MOTION CARRIED

2022-03-015

7. CORRESPONDENCE

Ukrainian Refugee Letter of Support

Councilor Krista Shaw declared a conflict on this item and withdrew from conversation.

CAO will draft a letter of support/encouragement and send out to council for approval regarding the Ukrainian Refugee proposal to Minister Trivers from concerned residents group.

8. APPOINTMENTS TO COMMITTEES - Nil

9. CLOSED MEETING - IN CAMERA as per MGA 119 1(d) HR Matters

It was duly moved and seconded that the meeting be closed as per MGA Section 119(1)(d) Human Resource Matters.

Moved by Councilor Peter Vriends, seconded by Councilor Krista Shaw

6-0

MOTION CARRIED

2022-03-16

It was duly moved and seconded that the meeting be re-opened.
Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon
6-0
MOTION CARRIED
2022-03-17

10. NEXT MEETING:
Special Council Meeting Wednesday, March 23, 2022 @ 6:30 at North Shore Community Centre

11. ADJOURNMENT:
There being no further business, the meeting adjourned at 7:48pm.
Moved by Councilor Krista Shaw, seconded by Councilor Wanson Hemphill.
6-0
MOTION CARRIED
2022-03-018

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: Stephanie Moase, CAO

DATE:

EMO Report for Mar 2022 Council Meeting

EMO; There was no held meeting last Month but plan to have meeting in march ,risk assessment ,training tks
Derek

Water and Environment Report for Mar 2022 Council Meeting

The draft Septic Bylaw in both the version with comments from the lawyer and without the comments were discussed. A motion was approved to send both versions to Council for consideration with a recommendation to proceed with the bylaw process.

Wanson will provide Stephanie with examples of other provinces 3-5 year septic pumping duration recommendations.

Wanson will also circulate suggestions for North Shore newsletter on the subject of What Not to Flush.

The committee will review last summer Septic Survey questions and process in anticipation of more surveys during 2022.

Next meeting April 20, 2022.

Wanson Hemphill, Chair

FEB 2022 DEVELOPMENT PERMITS REPORT
THE RURAL MUNICIPALITY OF NORTH SHORE

PERMIT NUMBER	DATE PERMIT ISSUED	STATUS	PROPERTY NUMBER	APPLICANT'S NAME	Property Address	TYPE
NS-22-004SD	01-Feb-22	Preliminary Approval	135715/136390	Peter Hyndman	Pinecone Lane, Stanhope	Consolidate 2 parcels
NS-22-005	15-Feb-22	Approved	1012319	Darlene MacDonald	250 Eagles Path Lane	New Cottage
NS-22-002	22-Feb-22	Approved	887166	Krista Matheson	320 MacMillan Pt Rd, West Covehead	Add to existing building
NS-22-010SD	10-Feb-22	Preliminary Approval	135038/135046	Cecil MacLauchlan	Rte 6, Stanhope	Append a piece from one lot to another

CAO's REPORT

February 2022

- Maintaining and updating website- getting prepared for migration to new platform
- Preparation of minutes for Council and committees
- Working with contractors on completing and quoting Capital & Maintenance Projects
- Working with Development Officer with property issues, various permits
- Working with Rec Coordinator on Community School, equipment purchases, events, Summer students
- Preparing MCEG for 2021-2022 F/Y
- Met with consultant CBCL for kickoff of Stanhope Peninsula Water Utility Study project
- Working with Legal on items for Commons & IRAC
- Working on Procedural Bylaw, Committee Policy, Employee Code of Conduct
- Working with Finance on 2022-2023 Budgets
- Working with Province on user agreement for floating docks at Stanhope Wharf
- Looking for new volunteers for the Community and to work on new projects like the update of Promenade Interpretive panels

Capital and Maintenance Projects

NSCC and GT Grounds Upgrades- Budget Gas Tax, and \$55,750 CCRF will include benches, grandstands, garbage receptacles, bike racks, picnic tables, water station, ballfield fencing, GT parking lot. Funding approved.

Master Recreation Plan- Budget \$15,000 applied to Provincial Capacity Building, not approved under MSC

Kayak Launch- Budget \$7000- COMPLETED \$3994.40- will ship in May

Stanhope Promenade- Budget Gas Tax \$14000 for interpretive panels and 3 benches to be replaced where missing

Grand Tracadie Generator Project- Budget \$42,000 Using safe restart funds (\$13,000) and Climate Challenge fund

Chairlift/medical lift at NSCC- Budget \$77,000 Chairlift requires Fire Marshall sign-off (not enough width) Got partial quote on Medical lift (need contractor quote for shaft) Applied to New Horizons for funding \$25000

NSCC and GT Water stations: Quote \$1500 plus tax and installation

Website Migration and Security- Quotes (4) ranging from \$1100 to \$6500. CAO to assess

Grand Tracadie and North Shore Survey- have 2, awaiting 1 quote

NSCC Roof repair- Budget \$14000 Gas Tax - Awaiting quotes, have 1

New/Replacement Signs for Municipality- Grand Tracadie grounds, NSCC grounds, GT Building – Ongoing maintenance budget- Completed signs for GT and NSCC Rinks (\$225)

Dog Waste Receptacle- Grand Tracadie 40 Rink Rd

Grand Tracadie- Awaiting APM to find attic hatch

Grand Tracadie – Awaiting Boswall's to review foundation floor crack (water infiltration)

Grand Tracadie - Maintenance Budget COMPLETED \$262.21 new door between kitchen and classroom

Grand Tracadie - Maintenance Budget \$500 COMPLETED \$515 for installation new fire door for electrical room

Grand Tracadie - Capital Budget \$6000 COMPLETED \$6992 new fire panel, pulls, smokes and wiring

New Sign for West Covehead- Maintenance Budget \$180 COMPLETED

NSCC Audio/Visual Upgrades- Reserve Funds Safe Restart Budget \$22,000 COMPLETED \$21,935.68

Grand Tracadie Playground Slide- Recreation Budget \$600-COMPLETED \$

Promenade- Paving patch at Point Pleasant Lane- COMPLETED

Oil Tank Replacement for Stanhope Place- Capital Budget COMPLETED

Stanhope Place Basement Crack- Maintenance Budget \$1000 COMPLETED

Dog Waste Receptacle- along Promenade – 2 COMPLETED

Pleasant Grove Sign- COMPLETED

**Rural Municipality of North Shore
REQUEST FOR DECISION
Topic: Approval for Consultant for Water Study**

Date: Feb 10, 2022	Request No: RFD-2022-005 <i>(Office Use Only)</i>
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Person: Stephanie Moase	Representing: RMNS
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Background: After the Feb 9, 2022 meeting there was some confusion as to whether Council explicitly stated who the consultant would be to do the Stanhope Peninsula Water Utility Analysis and Conceptual design. After speaking with all Councillors, all but one felt the intention of the motion to transfer the \$40,000 to do the study also was to award the contract to the one proponent that sent a proposal.

Request: Because it was not clearly stated prior, request that Council approve the proposal by CBCL to complete the Stanhope Peninsula Water Utility Analysis and Conceptual design for \$33,700 plus HST

Advantages To have a clearly stated motion for future	Disadvantages
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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**Rural Municipality of North Shore
REQUEST FOR DECISION
Topic: Review of Septic Maintenance Bylaw Draft**

Date: Feb Mar 2, 2022	Request No: RFD-2022-006 <i>(Office Use Only)</i>
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Person: Wanson Hemphill	Representing: Water and Environment Committee
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Background: Council approved the Septic Maintenance Bylaw to move forward to be reviewed by legal. This was done and the reply back was an edited version (forwarded to Council) and comments.

Request: Council to review the updated version and decide whether or not to move forward

Advantages To protect groundwater by ensuring private septics are being maintained	Disadvantages A database to track will initially have some workload
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Required Resources:	
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Staff Comments	
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CAO's Review / Comments	
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