

# APPROVED MINUTES

## *Regular Council Meeting – Rural Municipality of North Shore*

**Wednesday, September 11th, 2019**

### **PRESENT:**

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councilors - Krista Shaw, Derek Cook, Bob Doyle, Wanson Hemphill and CAO Stephanie Moase, Deputy CAO Patsy MacKinnon and Tara Wheeler, Auditor Arsenault Best Cameron Ellis.

8 Members of the Public

### **REGRETS:**

Councilor Peter Vriends

**1. CALL TO ORDER:** 7 pm by Mayor Gerard Watts

### **2. APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved with the deletion of 4.2 Tanya Mullaly EMO Presentation and the addition of items 5.7 Recreation Committee Report, 5.8 Monthly Financial Report, Change of 6.2 from First Reading to Second Reading, and the Addition of 6.3 Banking and Signing Authority, 6.4 Appointment of Auditor for 2019/2020 F/Y, 6.5 Community Grant for Fire Hall 40<sup>th</sup> Anniversary

***Moved by Councilor Krista Shaw, seconded by Councilor Derek Cook***

**5-0**

***MOTION CARRIED 2019-09-72***

#### **2.1 DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 96 of the *Municipalities Act*

- (1) A council member is in a conflict of interest if, in relation to a matter under consideration by the council, the member or a person closely connected to the member (a) has any pecuniary interest; (b) is a shareholder, officer, agent or director of a corporation or any other organization that has dealings or contracts with the municipality; or (c) is a party to dealings or a contract with the municipality or is a member of a partnership that has dealings or a contract with the municipality.

**DECLARATIONS:** There were none.

### **3. APPROVAL OF MINUTES**

**It was duly moved and seconded** that the minutes of the August 14<sup>th</sup>, 2019 meeting be approved with noted correction on page 4. (Appendix A)

***Moved by Councillor Bob Doyle, seconded by Councillor Nancy MacKinnon***

**5-0**

***MOTION CARRIED 2019-09-73***

### 3.1. BUSINESS ARISING FROM THE MINUTES

Inquiry regarding the # of Chairs purchased. There were 190 chairs here and an additional 60 chairs were purchased bringing the number up to our capacity of 250.

Inquiry on what has been done for Official Plan. Hope Parnham will start holding public meetings beginning the First of October. She has been here a couple of times to gather information.

Inquiry regarding # of hours for the New Recreation Coordinator. The Recreation Coordinator will be hired at 30hrs per week.

Inquiry on when Grand Tracadie school would be painted. Will be done this year.

## 4. DELEGATIONS, SPECIAL SPEAKERS AND PUBLIC INPUT

### 4.1. Tara Wheeler from Arsenault Best Cameron Ellis

Tara Wheeler presented the Draft Financial Statements for the F/Y Jan 1,2018- March 3, 2019 (Appendix B)

**It was duly moved and seconded** that the Draft Financial Statements for the F/Y Jan 1,2018- Mar 31,2019 be approved as presented by Auditor Tara Wheeler

***Moved by Councilor Krista Shaw, seconded by Councilor Nancy MacKinnon***

***5-0***

***MOTION CARRIED 2019-09-74***

## 5. REPORTS

### 5.1. Finance and Administration Committee

Minutes from the Sept 3, 2019 Committee meeting were presented (Appendix C)

### 5.2. Acting CAO Report

Acting CAO Patsy MacKinnon presented her report. Incoming CAO Stephanie Moase addressed Council to thank them for hiring her and looks forward to serving them in the future. (Appendix D)

### 5.3. EMO Committee Report

Chairperson Derek Cook presented a verbal report for EMO. With the happenings with Hurricane Dorian the scheduled presentation with Tanya Mullaly with the Provincial EMO had to be cancelled, hoping to have that re-scheduled in the future. The North Shore Community Center had been opened since Sunday providing coffee/tea, water, showers, charging of electronics etc. One issue is finding volunteers, looking for people to assist in committee. The generator's fuel tank is small, only about 12 hours so we will look for options to address that.

### 5.4. Water and Environment Committee

Minutes from the Sept 3, 2019 meeting (Appendix E)

Chairperson Wanson Hemphill confirmed the Public Meeting on Biosolids and Sewage Sludge with Morley Foy and George Somers on Monday Sept 30<sup>th</sup> at 7pm at the NSCC. The new Provincial Water Act has been approved but the withdrawal portion of the Act was still open for public input, the Committee had no comments to add to the Public Input.

### **5.5. Mayor's Report**

Mayor Gerard Watts reported that he has been busy with the preparation for the new CAO and orientation with her. Attended the Finance and Admin Committee meeting. Looking into Highspeed internet and the Province is yet to sign anything with the suppliers, so it could still take time. Tracey Allen with FPEIM will be helping communities out with the website. Looking into getting an RFP out for legal representation this fall, usually done every three years just to ensure we are getting the best price. Mayor Watts has asked Councilor Krista Shaw to take over Chair of the Planning Board Committee as Councilor Derek Cook will have a lot on his plate coming up with the new Emergency Measures Plan required. Looking into a situation that has just come to light that the Grand Tracadie Recreation Committee had a signed agreement with the Red Isle ATV group to allow for trails to be made in the Tracadie Commons land. We will get a copy of the contract to see if this is in fact a binding agreement.

### **5.6. Planning and Development Committee**

Chairperson Derek Cook read the August Development Permits report (Appendix F)

### **5.7. Recreation and Community Engagement Committee**

Chairperson Bob Doyle highlighted a few points from the Sept 9 Meeting Minutes (Appendix G) NSCC tends to get the bulk of bookings and it is getting to capacity, hoping to spread more activities to other sites. There have been complaints regarding general cleanliness of the buildings and the need to look at budgeting for more general maintenance and cleaning. Discussion of possible Community School at Grand Tracadie. Discussed Go PEI opportunities from Jacob Smith, badminton did not really take off last year. Discussed the costs associated with those programs. Discussion around Kidsfit Program, what times and areas will she be using.

### **5.8. Monthly Financial Report**

Mayor Gerard Watts presented the August Financial Report. (Appendix H)  
Councilor Krista Shaw questioned what the \$10,305 under the Events Expenses Recreation entailed. Will check with the bookkeeper on this. Discussion on Snow removal Tenders, it was done last year for 2 years but CAO will look into Grand Tracadie as it was always done by Canada Post as the Postal Boxes are there.

**It was duly moved and seconded** that the reports as presented be accepted.

***Moved by Councilor Nancy MacKinnon , seconded by Councilor Bob Doyle***

***5-0***

***MOTION CARRIED 2019-09-75***

## **6. NEW BUSINESS**

### **6.1. Building Codes Act**

As per the new Building Codes Act, Municipal Councils now assume responsibility of Administration and Enforcement of the legislation within the Municipality, however, it allows for any Municipal Council to enter into an agreement with the Minister of Agriculture and Land to transfer this responsibility over to the Province. After discussion Council decided that due to the liability issues of the responsibility for the administration and enforcing of the Building Codes Act and the requirement

for Licensed Building Inspectors, the Municipal Council would like to enter into an agreement with the Minister of Agriculture and Land to transfer the responsibility of Administration and Enforcement of the Building Codes Act to the Province. (Appendix K)

**It was duly moved and seconded** that the Municipal Council enter into an agreement with the Minister of Agriculture and Land to transfer the responsibility of Administration and Enforcement of the Building Codes Act to the Province

***Moved by Councilor Derek Cook , seconded by Councilor Bob Doyle***

**5-0**

***MOTION CARRIED 2019-09-76***

## **6.2. Second Reading of Enforcement and Summary Proceedings Bylaw # 2019-01**

Mayor Watts referred Councilors to the Enforcement and Summary Proceedings Bylaw 2019-01 in their Council Package. The Bylaw was read a second time and Approved and Adopted by a majority Council. (Appendix I)

**It was duly moved and seconded** that the Enforcement and Summary Proceedings Bylaw # 2019-01 be read a second time

***Moved by Councillor Krista Shaw, seconded by Councillor Derek Cook***

**5-0**

***MOTION CARRIED 2018-09-77***

**It was duly moved and seconded** that the Enforcement and Summary Proceedings Bylaw # 2019-01 second reading be approved.

***Moved by Councillor Krista Shaw, seconded by Councillor Nancy MacKinnon***

**5-0**

***MOTION CARRIED 2018-09-78***

**It was duly moved and seconded** that the Enforcement and Summary Proceedings Bylaw # 2019-01 be formally adopted after being read and approved at two separate meetings of Council held on different days.

***Moved by Councilor Krista Shaw, seconded by Councilor Bob Doyle***

**5-0**

***MOTION CARRIED 2019-09-79***

## **6.3. Add CAO Stephanie Moase as signing Authority for banking and CRA**

**It was duly moved and seconded** that CAO Stephanie Moase be added on as signing authority for banking and Canada Revenue Agency.

***Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon***

**5-0**

***MOTION CARRIED 2019-09-80***

**6.4. Appointment of Auditor**

It is required to have an auditor appointed for the next years financials and to apply for Gas Tax and Provincial Grants.

**It was duly moved and seconded** that Council appoint Arsenault Best Cameron Ellis Accounting Ltd as the auditor for North Shore for the 2019/2020 fiscal year.

***Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook***

**5-0**

***MOTION CARRIED 2019-09-81***

**6.5. Grant for 40<sup>th</sup> Anniversary of Firehall**

Councilor Krista Shaw mentioned that an amount be given to the North Shore Fire Department from our Grant Budget to help them pay for expenses related to their 40<sup>th</sup> Anniversary Celebration had been discussed prior and was wondering if that was still on the table.

**It was duly moved and seconded** that Council give a \$500 Grant to the North Shore Fire Dept for their 40<sup>th</sup> Anniversary celebrations.

***Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon***

**5-0**

***MOTION CARRIED 2019-09-82***

**7. CORRESPONDENCE****7.1. Letter from Transportation, Infrastructure and Energy**

Acknowledgement of receipt of our letter regarding Traffic Flow at Rte 25 and Rte 220 (Appendix J)

**8. NEXT MEETING:**

Regular Council Meeting, Wednesday, Oct 9, 2019 at 7:00 pm – Grand Tracadie School Center

**9. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:40pm.

***Moved by Councilor Wanson Hemphill, seconded by Councilor Nancy MacKinnon***

**5-0**

***MOTION CARRIED: 2019-09-83***

\_\_\_\_\_  
SIGNED: Gerard Watts, Mayor

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DATE:

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SIGNED: Stephanie Moase, CAO

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DATE: