

Approved
Regular Council Meeting
Community of North Shore
Wednesday, December 11th, 2013 at 7.00 p.m.

PRESENT: Chairperson Gordon Ellis

Councillor Fred Connolly, Deputy Chair

Councillor Andrew Morrow

Councillor Wade MacLauchlan

Councillor Jonathan MacLean

Councillor Dennis Shaw

Councillor Connie Egan

Councillor Wanson Hemphill

Councillor Gerard Watts

Councillor Peter Vriends

ADMINISTRATOR : Tracey Allen

REGRETS: Shawn Reardon, Councillor Charity Sheehan

ALSO PRESENT: Allen Stoolmiller, Robert Vigeant, Blair MacMillan, Blaine MacLean, Brian Misener, Erica Skinator, Vance Smith, Jim Jenkins, Brian Watson, Steve Jenkins, Fred Milate, Glen Metcalfe, Norman Shaw, Grace Dougan, Kelly Heydens, Ken Smallwood, Suzanne Smallwood, David Shaw, Walter Thompson, Sandy Gallant, Lisa Arsenault, Derek Cook, Cathy Ryan, Thomas Kent.

1. **CALL TO ORDER:** Chairperson called the meeting to order at 7:00 p.m.

2. **AGENDA:** It was duly moved and seconded that the agenda be approved

Moved by Councillor MacLauchlan

Seconded by Councillor Egan

(2013-12-135)

-CARRIED- (9-0)

3. **ADDITIONAL AGENDA ITEMS:** No additional items.

4. **DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.*
(1983,c.33, s.24.)

Declaration(s): None

5. **APPROVAL OF MINUTES:** One Correction - LaBelle spelling. It was duly moved and seconded that the Minutes of the November 13th, 2013 Council Meeting be adopted.

Moved by Councillor Vriends
Seconded by Councillor Morrow

(2013-12-136)
-CARRIED- (9-0)

6. **BUSINESS ARISING:**

No business arising.

7. **REPORTS:**

7.1 **Chairperson's Report:** Opened by congratulating Councillor Wade MacLauchlan for being elected as a board member of the Federation of PEI Municipalities.

7.1.1 **Review of one year anniversary for this council** - a short pause to reflect on where we have come. This was a challenging but good year, with 12 well attended meetings and healthy discussions. Also the council had a number of special and standing committee meetings. The special meetings and standing meetings has helped the regular council meetings. The hours put in by the council members is well worth recognizing. It is noteworthy to say that this is all done without compensation. Community celebration days Remembrance Day and Canada Day were a great opportunity and the use of the community centre was valued when the weather wasn't cooperating. A number of summer programs and children programming are running and are popular. The movement of Stanhope Place, and the Community Centre are directly under Council now as directed by Municipal Affairs. Thank you extended to the standing committee and volunteers. The Planning Board work resulted in more extensive plan than the previous plan. The process provided good community conversations. Going forward, we need to get accurate data on water/sewer problems before long-term decisions are made. Finances are on the radar and looking at next year's budget. Giving thought to new committees and committee structure. Thank you to all Councillors for your work on behalf of the community.

7.1.2 **Parks Canada Meeting** - Reviewed a number of issues including Stanhope lane snow removal, open roads, ski trail grooming, fire hydrant addition (Stanhope Lodge brought need to light), Stanhope trail, Robinsons Island Project, Covehead lighthouse (lease to private group), help with emergency plan, Covehead Harbour usage, and expressed appreciation for opening communication with parks on some many areas.

7.1.3 **Friends of Covehead/Brackley Bay Meeting** - Challenges and opportunities to work together to make the bays better for everyone.

7.1.4 **Fire Department Meeting** - A good meeting on a number of topics and agreement of everyone's budget are tight and to work together where possible. They gave a detail of their budget. In future, a presentation by the Fire Department will be done to increase information/knowledge of their service and contribution to the community.

7.1.5 **Municipal Affairs** - The need to communicate in an effective manner or going through Chair or the Chief Administrative Officer as is outlined by Municipal Affairs to ensure there is no confusion being caused.

7.2 **Planning Board:** Councillor Connolly and Councillor Morrow (Co. Chairs) asked to deal with the motion that was tabled at the November 13th meeting re: adoption of the plan. Originally motioned by Councillor Morrow and seconded by Councillor Connolly.

Councillor Morrow moved to withdraw the original motion and Councillor Connolly concurred to withdrawal of the motion seconded.

Councillor Morrow gave an overview of the issues that have caused concern, noting the professional document created by a planning consultant. The one page document circulated tonight, the planning board believes this will address those issues while keeping to the professional done plan and by-laws.

Councillor Connolly noted that the fact that council decided to go to a professional planner (licensed and accredited). A grant was given to council to develop the plan. The planning board is not a law maker but a research/recommend function and worked with municipal affairs, public, and council to give the best plan possible.

The resolution below was motioned by Councillor Morrow and seconded by Councillor Connolly.

MUNICIPAL RESOLUTION - PLANNING PLAN & BYLAWS

Whereas, the North Shore Council engaged Janice Harper to review and improve upon the Plan and Bylaw for development for the North Shore; And

Whereas, a Public Meeting was held August 29, 2013 to allow input to the changes proposed in the Plan and Bylaw and a further opportunity was given for written input for several months after the Public Meeting; And

Whereas Janice Harper and Planning Board have reviewed said input from the public and modified the Plan and Bylaw to take into consideration the comments made; And

Whereas, further discussed at a regular council meeting open to the public provided supplementary consideration and together with the 'Appended 1.0' page presented by the Planning Board;

BE IT RESOLVED THAT

the Plan and Bylaw version of November 01, 2013 together with the 'Appended 1.0' page presented by the Planning Board it is the recommendation of Planning Board to be considered by Council as being the development Plan and Bylaw for the North Shore.

READ A FIRST TIME by a majority Council on December 11th, 2013.

Floor opened discussion.

Councillor Egan asked about the word 'reserved' in clause 8.6 - would this mean something could be added later. Response - Just means to hold the number and format of the document.

Councillor Egan asked about the comment of the 'site plan' to be developed. Councillor Connolly - It was a recommendation by the planner.

Councillor Hemphill asked for the page to be labeled. 'Appended 1.0' is the title given to the one page re-wording document.

Councillor MacLauchlan thanked the planning board for all their work on the documents and mention of the site plans being an important component for the municipality in future.

Moved by Councillor Morrow
Seconded by Councillor Connolly

(2013-12-137)
-- Carried -- (9-0)

7.2.1 Further Planning Board Business was discussed.

REZONING HAROLD MACQUARRIE

Whereas an application has been received from a Mr. Harold MacQuarrie for PID 464271 to amend the Official Plan and Zoning Bylaw. It was recommended by Planning Board for council to advertise the request to rezone PID 464271 from Agricultural (A) to Coastal Zone (CZ); And, Whereas, a Public Meeting was held December 3rd, 2013 to allow input to the proposed rezoning from Agricultural (A) to Coastal Zone (CZ); ; And Whereas, no public input was received on the rezoning;

BE IT RESOLVED THAT

the rezoning request for Harold MacQuarrie, PID number 464271 be approved.

READ A FIRST TIME by a majority Council on February 13th, 2013.

Moved by Councillor Morrow (2013-12-138)
Seconded by Councillor Connolly -Carried-- (9-0)

7.3 Community Centre Report: Councillor MacLean didn't have a report and the committee hasn't met but expect to meet next week.

7.4 FINANCE: Councillor Watts noted that the changeover of books by Sandra Campbell has helped and all books are reconciled to November 30th. We have cash in the bank at the end of November of approximately \$47,000 and Account Payables of approximately \$13,000. It is expected we will have a year-end deficit of \$5,000, if all expenses come forward as estimated. We improved our position from receiving green space money from developers.

It was duly moved to adopt the report and seconded THAT the report be accepted as presented.

Moved by Councillor Watts
Seconded by Councillor Vriends

(2013-12-139)
- CARRIED - (9-0)

Councillor Hemphill asked about mortgage principal. Councillor Watts responded that there is approximately \$400/month coming off the principal mortgage amount. Councillor Vriends - noted the green space money goes to reserved fund. Councillor MacLauchlan asked about the budget since we are nearing year end. Councillor Watts noted the discussion of stakeholders needs to take place over the next few weeks to help determine a three year budget. A first draft budget has been developed. Councillor Hemphill asked about the money transferred from the community centre account to the council account. Councillor Watts - stated yes, it is in the account.

7.5 Stanhope Place Committee: Councillor MacLauchlan - committee met November 20th and dealt with current activities, bridge on Thursday night - cards on Saturday to generate some income and provide activities for the community. Watershed group held their AGM recently. They are expecting to hold on January 12, 2014 at 2-4pm a party - survivors or winter residents

party. New windows and heat pumps have been put in. Front doors need to be replaced and half level of steps need to be made to have a chair lift.

Councillor Hemphill asked about parking being tight for Stanhope Place - wondering if MLA Robert Vessey could create angled parking on the side road. This is an item to be looked into.

7.6 HR Committee: Councillor MacLauchlan stated that the HR Committee met this week to review a number of items including HR policies; vacation, sick leave and travel. The HR Committee will seek to have some policy for the January meeting. Discussed remuneration for Kaye Holmes. Moving forward with position descriptions. Move to in-camera for salary discussion.

7.7.1 Community Administrator Report Tracey Allen presented an overview of activities since last month. Recommendations for an increase in pay for the Facilitator Manager position, and a recommendation to hire summer students.

All reports to be accepted.

Moved by Councillor Hemphill
Seconded by Councillor Egan

(2013-12-140)
- CARRIED - (9-0)

8. **CORRESPONDENCE:** None.

9. **NEW BUSINESS:**

9.1.1 Canada Summer Jobs -

To make a funding application to Summer Canada Employment for two student employees one for event planning and one for water/sewer.

Moved by Councillor MacLauchlan
Seconded by Councillor Egan

(2013-12-141)
- CARRIED - (9-0)

9.2.1 Canada Day/Multi-Cultural Funding

Motion by Councillor Hemphill to apply for both Canada Day and Multi-Cultural funding.
Seconded by Councillor MacLauchlan.

Moved by Councillor MacLauchlan
Seconded by Councillor Egan

(2013-12-142)
- CARRIED - (9-0)

9.3.1 Relief Workers

Moved to in-camera.

9.4.1 AGM Date - March 5th is tentatively set for the AGM.

Moved by Councillor Watts and seconded by Councillor Hemphill to set the AGM date for March 5th.

Motioned by Councillor Watts
Second by Councillor Hemphill

(2013-11-143)
- CARRIED - (9-0)

9.5.1 Mortgage Extra Payment

Moved by Councillor Watts and seconded by Councillor Vriends to put a lump sum payment of \$17,200 on the principal of the mortgage.

Motioned by Councillor Watts
Seconded by Councillor Vriends

(2013-11-144)
- CARRIED - (9-0)

Questions were asked about penalty to make the lump sum payment. Also asked about keeping the reserve to keep the question of taxes down. A transfer was received from the Community Centre that the money would be specifically for the community centre. The monies from Stanhope Place transferred would be used for specific items. Use of cash reserves to fund year to year current expenses isn't wise. We need revenue to fund current expenses. Green space funds to be used for promenade.

9.6.1 PROVINCIAL HYDROLOGIEST MAP/WATER RECHARGE PENINSULA

Councillor Hemphill presented a hydrologiest map/water recharge peninsula to the council for review. Also noted the availability and offer by Qing Li from the Province to assist in any modeling.

9.7.1 PROJECT ORANGE THUMB

Moved by Councillor Watts and seconded by Councillor MacLauchlan to apply for the Orange Thumb funding provided no council funds would be expended.

Motioned by Councillor Watts
Seconded by Councillor MacLauchlan

(2013-12-145)
- CARRIED - (9-0)

In-Camera Discussion 9:15pm to 9:30pm

Motion to increase Kaye Holmes wage by \$2/hour effective January 1st, 2014.

Motioned by Councillor MacLauchlan
Seconded by Councillor Watts

(2013-12-146)
- CARRIED - (9-0)

10. **NEXT MEETING:** Wednesday, January 8th, 2013

11. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:41pm.

Signed Gordon Ellis, Chairperson

Dated

Signed Tracey Allen Community Administrator

Dated