

APPROVED MINUTES
Planning Board Meeting
Monday, July 11, 2022 6:30pm
North Shore Community Centre

PRESENT:

Chair Nancy MacKinnon, Mayor Gerard Watts, Janet Ellis, Charlotte Vriends, Melissa Paquet, Wayne Ellis, and CAO Stephanie Moase.

1 Member of the Public

Regrets- Jason Doyle, Joe Doran, Eileen Bain and Dolores Watts

1. **CALL TO ORDER:** 6:32 pm by Chair Nancy MacKinnon

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved as presented.

Moved By Janet Ellis, Seconded by Melissa Paquet

All in Favor

MOTION CARRIED

2.1. **Disclosure of Pecuniary or other Conflicts of Interest**

There were none

3. **APPROVAL OF MINUTES:**

3.1. **Approval of Minutes from June 20, 2022 Meeting**

It was duly moved and seconded that the minutes be approved as presented

Moved By Wayne Ellis, Seconded by Charlotte Vriends

All in Favor

MOTION CARRIED

3.2. **Business Arising from the Minutes**

There were none

4. **NEW BUSINESS:**

4.1. **2019-01-A Bylaw to Amend Enforcement and Summary Proceedings Bylaw**

Chair Nancy MacKinnon presented the draft Bylaw. CAO Stephanie Moase gave a brief overview of what has been discussed regarding stop work orders up to this point. Planning Board reviewed and discussed the draft amendment from legal.

In section 9.1 does person also include a corporation

In section 9.2 who is considered an occupier? can it/does it include a contractor?

Can a definition for occupier be added?

Section 9.3 is awkward and needs to be reworded.

Will the Order be listed as a separate offence in Schedule B?
Planning Board is not ready to make a recommendation to Council until questions have been answered.

4.2. Correspondence- Letter from Fishermen

Planning Board discussed the two requests attached to the letter. The first was that the fishermen be contacted when there is zoning or land use changes or specific development in an environmentally sensitive area. Currently there is no requirement for notification of neighbours/groups for an 'as of right' development. When an application is received it is first reviewed to identify any environmental buffer areas. There would be a need to better define "environmentally sensitive area" and "specific developments" in order to make any effective changes. All rezonings require notification within the 150m area, this could include leases in the water if the Development Officer is able to confirm the leasee through DFO. Planning Board suggested to go back and request a more specific suggestion for a Bylaw amendment.

The second request is for better enforcement of the bylaws which is being worked on through the orders amendment.

Wayne Ellis left the meeting at 7:40

5. NEXT MEETING: TBD

6. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:45pm

It was duly moved and seconded that the meeting be adjourned

Moved By Janet Ellis, Seconded by Melissa Paquet

All in Favor

MOTION CARRIED

SIGNED: Nancy MacKinnon, Chair

DATE: