

**APPROVED MINUTES**  
***Regular Council Meeting – Rural Municipality of North Shore***  
**Wednesday, May 8, 2019**  
**North Shore Community Centre**

**PRESENT:**

Mayor Gerard Watts, Deputy Mayor Nancy MacKinnon, Councillors Peter Vriends, Krista Shaw, Derek Cook, Wanson Hemphill, Bob Doyle and interim CAO Patsy MacKinnon.

**1. CALL TO ORDER:** 7:00 pm by Mayor Gerard Watts.

**2. APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved with the addition of item 7.3 Resident Inquiries and the deletion of 8.3 Fee's Bylaw and the location for the next monthly meeting be changed from North Shore Community Centre to Grand Tracadie School.

***Moved by Councillor Peter Vriends, seconded by Deputy Mayor MacKinnon.***

**6-0**

***MOTION CARRIED 2019-05-43***

**2.1 DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

***DECLARATIONS:*** *There were none.*

**3. APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the April 10, 2019 meeting be Approved with the addition of 2 separate Resident Presentations and the interim CAO signing the minutes.

***Moved by Councillor Bob Doyle, seconded by Councillor Peter Vriends.***

**6-0**

***MOTION CARRIED 2019-05-44***

**4. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

Council will send a letter to the body that regulates the operation (horse riding,etc) that is in MacLaughlin Highlands Subdivision.

The issue related to the Maryland Subdivision has been presented to the Planning Board Committee for consideration.

A question arose regarding permit approvals in Grand Tracadie and Pleasant Grove, do they fall under the North Shore Plan? It was noted they do not and would fall under the Province of PEI until the Official Plan is completed.

Councillor Shaw asked questions regarding ballfield updates.

Deputy Mayor MacKinnon asked about the Grand Tracadie Commons.

**5. REPORTS**

5.1

Recreation and Community Engagement

Councillor Doyle presented the Recreation and Community Engagement Committee Report. Highlights of the presentation were the lack of Rental Agreements for the use of Community buidings, Small Halls Update, Phase II dance and the renegotiation of the MOU for KidsFit.

Water and Environment

Councillor Wanson Hemphill discussed the options of gaining title to the Grand Tracadie Commons.

**It was duly moved and seconded** that Councillor Hemphill will get a Freedom of Information Search done on the Grand Tracadie Commons at the cost of \$5.00.

**Moved by** Councillor Hemphill, seconded by Councillor Shaw

**6-0**

**MOTION CARRIED 2019-05-45**

Administration and Finance

Mayor Watts presented the Balance Sheet and Income Statement for the first month in Appendix A, Audit for 2018 has not been completed yet. Councillor MacKinnon asked about the Conference in Quebec that Jonathan had booked. Hotel room has been cancelled, 50% of conference fee will be refunded.

Councillor Shaw questioned website hosting fees and that fact that the website is not updated regularly.

### EMO

Councillor Cook updated on the EMO Committee. Volunteer recruitment booth was set up on election day, April 23, 2019. EMO Coordinator position is still Vacant.

Councillor MacKinnon asked about Grand Tracadie School also becoming an EMO shelter.

### Special Committee on Community Planning

Councillor Vriends updated the Council on the RFP applications, a recommendation will be made at the next council meeting regarding approval of the successful proposal.

#### 5.2

##### Planning Board Permit Reports

Councillor Cook reported Approved Permits

Cottages 3

Sub Division 1

Single Family Dwellings 9

Accessory Buildings 4

Addition to Existing Structure 1

Demolition 1

#### 5.3

##### Interim CAO's Report

-Bookings for the NSCC

-Student Job Applications

-updating email accounts

-replying to text messages, phone calls, emails

-preparation for meetings

-etransfers

-attending meetings at the bank

-drafting letters to cancel credit cards and bank account signage

- updating the sign

-meetings with Zane

-meetings with Gerard

-meetings with Krista

-phone calls with Sharon Johnson re: bar area

-printing invoices

-attended Finance Committee meeting and recorded minutes

- prepared minutes for Finance Committee
- sorting keys for various doors in the centre
- replenished water testing bottles and picked up WI roadside clean up bags

#### 5.4 Mayor's report - Mayor Watts

Mayor Watts reported that an acceptable contract could not be reached with Jonathon MacLean, CAO and Zane Nicholson has also left his position.

#### 5.5 Financial Report

Mayor Watts reviewed the Financial Report prepared by Sarah Pollard.

### 6. **CORRESPONDENCE**

Mayor Watts discussed the Eagles Path Lane building issue.

Gas Tax Funding Money- Councillor Shaw asked about the list of approved Gas Tax Projects. Discussion followed regarding proper procedure to apply for project approval.

Thank you card from Melody Gay for flowers sent to Gordon Boothroy wake.

### 7. **NEW BUSINESS**

#### 7.1 Consultation with Municipal Affairs Department

Mayor Watts introduced the Interim CAO, Patsy MacKinnon, to Samatha Murphy at Municipal Affairs.

#### 7.3 Resident Inquiry

Councillor Cook discussed getting a Dog Bylaw in the Community.

Councillor Doyle had a resident inquiring about building a fence.

Councillor MacKinnon inquired about moving a cottage onto an existing lot without a permit.

Councillor Hemphill reported that several facility users made comments regarding the cleanliness of the North Shore Facility.

Councillor Hemphill questioned whether there was an unsightly property act in The Community and about roadside clean up.

Mayor Watts had inquiries regarding fishmean leaving a trailer on the wharf and there are a number of buoys and debris around the wharf.

#### 7.2 Update on the replacement of the CAO

Mayor Watts reported that Kent MacLean, Deputy Mayor Nancy MacKinnon and

himself reviewed the position.

Kent MacLean spoke on the process of hiring a CAO and their duties and responsibilities.

Mayor Watts discussed getting Doug Smith and Valerie Payn, experienced volunteers in the Community, to interview for the CAO position.

**It was duly moved and seconded** that Doug Smith and Valerie Payn, be given the task of advertising, interviewing and hiring a CAO for the Rural Municipality of North Shore.

**Moved by** Councillor Hemphill, seconded by Councillor Vriends

**6-0**

**MOTION CARRIED 2019-05-46**

**8. BYLAWS**

8.1 Enforcement Bylaw # 2019-01 - Postponed waiting for legal opinion.

8.2 Bylaw to Amend Council Renumeration ByLaw #2019-04 - Second Reading

8.3 Fee's Bylaw # 2019-03 - Postponed, waiting to review.

8.4 Bylaw to Amend Land Use Bylaw #2019-02 - First Reading

8.5 Procedural Bylaw # 2019-07 - First Reading

**It was duly moved and seconded** that the Bylaw to Amend Council Renumeration Bylaw, Fee's Bylaw and the Bylaw to Amend Land Use Bylaw be approved as read.

**Moved by** Councillor Vriends, seconded by Deputy Mayor MacKinnon

**6-0**

**MOTION CARRIED 2019-05-47**

**9. NEXT MEETING:** Regular Council Meeting, Wednesday, June 12<sup>th</sup>, 2019, 7pm  
At Grand Tracadie School.

**10. ADJOURNMENT: 9:30 pm**

\_\_\_\_\_  
SIGNED: Gerard Watts, Mayor

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
SIGNED: Patsy MacKinnon, Interim Administrator

\_\_\_\_\_  
DATE: