

# APPROVED MINUTES

## *Regular Council Meeting – Community of North Shore*

**Wednesday, May 10th, 2017**

### **PRESENT:**

Chairperson Gordon Ellis, Vice Chairperson Peter Vriends, Councillors Gerard Watts, Melody Gay, Shawn Reardon, Derek Cook, Justin Walsh, Jamie Rea, Kent MacLean, Beth Pretty, Eric Ellsworth, Connie Egan and CAO Jonathan MacLean

### **REGRETS:**

Councillor Charity Sheehan

1. **CALL TO ORDER:** 7:02pm by Chairperson Ellis

2. **APPROVAL OF THE AGENDA:**

**Additional Item New Business - Municipal Government Act**  
**It was duly moved and seconded** that the agenda be approved.

***Moved by Councillor Egan, seconded by Councillor Ellsworth***  
**11-0**

***MOTION CARRIED 2017-05-30***

2.1 **DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983, c.33, s.24.)

***DECLARATIONS: There were none.***

3. **APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the April 12<sup>th</sup> meeting be approved as amended.

***Moved by Councillor Gay, seconded by Councillor Walsh***  
**11-0**

**MOTION CARRIED 2017-05-31**

**4. BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:**

Some discussion regarding the Remuneration Bylaw, the Bylaw has been edited and will be covered in the Finance Report.

**5. REPORTS**

**5.1 Finance and Infrastructure:**

Councillor Watts presented the financial report ending April 30<sup>th</sup> all items are currently on track with the budget projections. The committee will meet before the next council meeting to review any Infrastructure requirements.

Question - Councillor Ellsworth- Regarding the \$19,312 in the allocated in the Greenspace account, what can these monies be spent on?

Answer – Chairperson Ellis - These monies came from developers who opted for cash in lieu of providing Greenspace in their subdivisions, this money is typically for land purchases and park upgrades, we will review to see what other options are available.

Question – Councillor Ellsworth - Why is there two line items for accounts payable and what is the prepaid expense for \$8,124?

Answer – Councillor Watts - we will check on why the balance sheet is showing two line items, the prepaid expense is likely insurance as it was paid in the later part of 2016 to cover this year.

Bylaw First Reading

**Community of North Shore**  
**Chair and Council Remuneration Bylaw**  
**Bylaw # 01- 2017**

A bylaw to provide Honorarium's for Chair and Council of the Community of North Shore.

**WHEREAS** Section 17 of the Municipalities Act R.S.P.E.I. 1988 Chapter M-13 provides that Councillors may, by bylaw set the level of remuneration payable to the Chair and Council.

**AND WHEREAS** The Community of North Shore is committed to provide residents that are elected to the positions of Chair, Vice Chair and Councillors reasonable remuneration for their service to the Community

**BE IT ENACTED** by the Council of the Community of North Shore as follows;

**1. Title**

This Bylaw shall be known as the "**Chair and Council Remuneration Bylaw**"

**2. Remuneration**

- 2.1 **The Chair** shall be paid remuneration for carrying out Council duties in the amount of \$2,000 (two thousand) per calendar year.
- 2.2 **The Vice Chair** shall be paid remuneration for carrying out Council duties in the amount of \$1,500 (one thousand five hundred) per calendar year.
- 2.3 **Each Councillor** shall be paid remuneration for carrying out Council duties in the amount of \$1,000 (one thousand) per calendar year.

**3. Effective Date**

The effective date of the bylaw is the date that the bylaw is formally adopted by the Council of the Community of North Shore.

**4. Payment Schedule**

Councillor Remuneration will be paid biannually in June and December of each Calendar Year

**5. Attendance**

Full remuneration will be paid if the councillor attends at least 10 (ten) of the 12 (twelve) regular Council meetings held yearly either in person and or via technology communications. In the event that a council member is absent from more than 2 (two) of the 12 (twelve) regular Council meetings yearly, the administrator with approval of the executive committee shall prorate the Honorarium according to the percentage of meetings attended.

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First Reading, May 10, 2017  
Second Reading, June 14, 2017

Adoption – June 14,2017

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Chair

Administrator

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Date

The First reading of the Council Remuneration Bylaw was read into the record.

**"It was duly moved and seconded** that the Community of North Shore pass the first reading of the Chair and Council Remuneration Bylaw"

***Moved by Councillor Watts, seconded by Councillor Vriends***

***11-0***

***MOTION CARRIED 2017-05-32***

5.2 Administrator's Report:

Administrator Jonathan MacLean presented the following report

- Ongoing committee meetings have been attended and recorded
- There has been some activity with Building Permits 10 so far in 2017
- Northshorepei.ca is set up as the Communities new domain, all councillors and staff have been set up with an e-mail address from this domain -please log in
- Update website, social media and send e-newsletter
- Heating and Cooling Project funding application ACOA
- 45 MacKay Lane Rezoning Process
- Dinner and Do on track for May 20 2017 – Tickets Available at the Office
- Canada Day preparations have started
- Municipal Growth Study – North Shore, Tracadie – Union Road and Pleasant Grove likely
- Attend PEI Federation of Municipalities AGM with Gordon and Peter

5.3 EMO Committee:

Councillor Pretty presented the following report:

North Shore EMO Report

May 2017

The North Shore Joint EMO Committee has had a lot of activity this past month following our first table top exercise, on April 19<sup>th</sup>, led by PEI EMO's Rick Singer and Jason Thistle. We feel that this exercise provided great direction to help finalize our Official EMO Plan.

A follow-up committee meeting was held on May 3<sup>rd</sup> to discuss the issues brought to light in the exercise. During this meeting we developed a more formal fan-out calling list, discussed MOU's with local providers for fuel delivery in the event of a need arising, decided on a Pubic Info line in the event of activation and discussed potential secondary locations to house either residents, or the EOC Team. We

also discussed working closely with local RCMP officers to provide security for our facility during activation. A number of items are still to be discussed at our next meeting.

There is a plan in place to have an info table and handouts prepared for the Canada Day celebrations at the Community Center. Final preparations for this event will be made during our next meeting on June 13<sup>th</sup> at 7:00pm.

Respectfully Submitted,

Beth Pretty

EMO Co-Chair

#### 5.4 Environmental Sustainability

Councillor Egan updated Council – the committees focus has been the roadside clean up scheduled for Saturday May 13. All 9 zones on the map have been covered, bags are available for pickup and the community center and Justin Walsh has safety vests available as well. A reminder of the clean up will be posted on the community center sign and on social media. After the clean up we will put together a document of all the volunteers and areas they covered as well as the map.

Covehead Bay leases, a letter has been sent to DFO asking for answers on several questions that we submitted in the past.

#### 5.5 Planning Board:

Councillor Ellsworth updated Council on the Permits issued for 2017

Houses - 5 permits issued

Garages - 1 permit issued

Accessory Building - 1 permit issued

Silo - 1 permit issued

Pool - 1 permit issued

Addition - 1 permit issued

A resident of Beaver Run brought up at the Annual meeting their troubles dealing with their private road. Planning Board will meet with them give them some suggestion on forming a home owners group to deal with the road.

Councillor Gay asked that there be an in-camera meeting regarding 45 Mackay Lane before it goes to the regular Council meeting for a vote.

5.6 Recreation and Community Engagement:  
Councillors Gay and Walsh

Councillor Gay says her committee will once again decorate and pass out cake for Canada Day, the tear down can be a lot of work so more volunteers are needed. The Bouncy Castles have been confirmed for Canada Day. The event is 1-3pm Saturday July 1<sup>st</sup> with setup at 9am. There has also been a request sent out for more volunteers for the Dinner and Do.

Councillor Walsh suggested that Council review the summer meeting, and will talk to the group that puts on the Walkathon and see how they can be supported

Please see attached report Appendix – A

5.7 Chairperson Report/Executive Committee

Chairperson Ellis attended the Fire Companies annual meeting and the minutes and the financial statements are at the Community administrative office for anyone to review. The Vimy tree that was discussed at the last meeting has been applied for through the Vimy Oaks Legacy Corporation.

**“It was duly moved and seconded to accept all committee reports as presented.”**

***Moved by Councillor Pretty, seconded by Councillor Egan***

**11-0**

***MOTION CARRIED 2017-05-33***

**6. CORRESPONDENCE**

None

**7. NEW BUSINESS**

New Municipal Government Act

Councillor MacLean attended the recent presentation by the Dept. of Municipal Affairs that provided an overview of the New Act and what will be involved for Municipalities Councillor MacLean asked what the Community of North Shore is doing to prepare for the new act.

Administrator MacLean said that Municipal Affairs is currently developing the regulations that will accompany the act and those are still a work in progress, which we are closely following. Once the new act comes into effect there will be new requirements for certain by-laws and they will be phased in over time and Municipal Affairs will provide help during the transition.

Councillor MacLean asked what level of protection the Communities insurance policy provides for director's liability insurance.

Chairperson Ellis said that the policy we have from Cooke's is a very good policy and Cooke's provides similar coverage to many other municipalities. We can review the limits of the liability coverage and share with Council.

**8. NEXT MEETING:** Regular Council Meeting, Wednesday, June 14<sup>th</sup>, 2017, 7:00pm

**9. ADJOURNMENT:**

There being no further business, the meeting adjourned at 8:46pm.

***Moved by Councillor Ellsworth, seconded by Councillor Walsh***

***11-0***

***MOTION CARRIED: 2017-05-34***

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SIGNED: Gordon Ellis, Chairperson

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DATE:

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SIGNED: Jonathan MacLean, Administrator

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DATE: