**APPROVED Regular Council Meeting**

**Community of North Shore**

**Wednesday, September 10th, 2014 at 7.00 p.m.**

**PRESENT:**  Chairperson Gordon Ellis

Councillor Fred Connolly, Deputy Chair Councillor Peter Vriends

Councillor Connie Egan Councillor Jonathan MacLean

Councillor Wade MacLauchlan Councillor Gerard Watts

Councillor Dennis Shaw Councillor Shawn Reardon

**ADMINISTRATOR :** Tracey Allen

**REGRETS:** Councillor Joanne Jay, Councillor Charity Sheehan, and Councillor Wanson Hemphill.

**1.0 CALL TO ORDER** at 7:04pm Chair welcomed everyone and thanked them for coming.

**2.0 Approval of the AGENDA:** It was duly moved and seconded that the agenda be approved.

 **Moved by Councillor MacLauchlan (2014-09-225)**

 **Seconded by Councillor Connolly -CARRIED- (7-0)**

**3.0 DISCLOSURE OF CONFLICT OF INTEREST:**

 Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983,c.33, s.24.)

 Declaration(s): **None**

**4.0**  **APPROVAL OF MINUTES:**

 **It was duly moved and seconded that** the Minutes of the August 13th, 2014 Council Meeting be adopted.

 **Moved by Councillor Connolly (2014-09-226)**

 **Seconded by Councillor Egan - CARRIED- (7-0)**

**5.0 BUSINESS ARISING:** Councillor Connolly responded to the Green space question raised by Councillor Egan at the last meeting and this will be answered during the planning board report.

**6.0 REPORTS**

**6.1 CHAIRPERSON'S REPORT - CHAIRPERSON ELLIS**

Chair Ellis recognized Councillor Wade MacLauchlan for his receiving the Order of Prince Edward Island. The volunteerism shown has been demonstrated with this Council. Chair asked the committees to review what they have done over the last year or two to have as a record and see what has been accomplished during the term; bring to attention any concerns as a committee that need to be added for the direction of the next council; and look at the organization in terms of committees for any recommendations.

**6.2. FINANCE AND PROPERTY MANAGEMENT - COUNCILLOR WATTS/VRIENDS**

Councillor Watts started with maintenance meeting with Norman MacLauchlan, Howard Ellis and John Baird to review the septic issue and right now the options are expensive - looking at a wait and see. Chair Ellis approached MLA Robert Vessey to see if they could assist while they are doing work on the hedgerow and trees on Normandy Lane to help create a draining ditch and this will likely also add some parking spaces. It is hoping this will reduce the snow load and water in the spring. After all this we will look to see if we need to add a tank. Also looked at other items re: Capital Expenditure Plan. Next meeting we will have recommendations to Council. There have been requests for additional lighting at some intersections due to dangerous intercessions. The government department responsible thought they could add a light to Black River Road and Union Rd. Urinals in the men's washroom need to be replaced. Insulation needs to be added and a number of other items.

Councillor MacLauchlan asked the question about a sinking fund or replacement fund for the assets being reviewed and if the committee could ask the question. Councillor Connolly asked about the promenade benches and the process of replacing them. Councillor Watts noted we need to decide on how many benches and the more permanent type bench and those with memorials would be decided too. Councillor Egan received a request to place a bench in memorial and would like to respond to the resident. Councillor MacLauchlan suggested we keep in mind the expectation of donation of benches i.e. keep putting benches for the next 100. Maybe a donation wall like the hospital. Need to have an agreement in place for future.

***Councillor Reardon arrived 7:33pm with apologies.***

Councillor Watts up to August 31st - Chequing balance currently at approximately $68,000 and of that we have $15,000 payables to come out. To date a surplus of about $38,000. ***Expenses:*** *Large items not expended yet - septic system, energy retrofits, insulation, parking lot, air conditioning.* ***Revenue:*** *Received almost $7,000 more than anticipate in the month of August due to extra events and bar sales.*

Councillor Connolly commended Councillor Watts about the budget being followed.

*Motion to accept the Financial and Property Report.*

**Moved by Councillor Watts (2014-09-227)**

**Seconded by Councillor Vriends**  **- CARRIED- (8-0)**

**6.3. COMMUNITY ADMINISTRATOR REPORT**

**Highlights:**

* **Staffing -** all government reports submitted for summer students with both the federal summer student program (Maher Ellaz) and Jobs for Youth provincial summer student program (Justin Cudmore).
* **Events** - Dino Dunsford & Jimmy the Janitor was a great success with a sold out capacity and over $2,000 in revenue. Upcoming Community Market, Halloween Dance, Kids/Adult Programming etc.
* **Funding** - Received word from Senior Secretariat (Chair Lift request) and AgriSpirit (energy retrofits) - no funding this year.
* **Meetings -** Infrastructure Secretariat re: Asset Management Inventory template. And always a number of residents dropping in for various reasons. Upcoming meeting of the Association of Municipal Administrators September 26th.
* **Budget** - balance sheet, income statement in Council package
* **Print Newsletter -** a print newsletter for the fall is in the works - deadline for events/activities submission is September 23rd.
* **Strategic Planning** - Will put on hold until after the new council is in place.
* **Elections** - time is coming with deadline for nominations October 20th with some advertising starting - ads will developed and issued. Electors List posted online and at the Centre in print format to view. Election is by poll and not special meeting - need to get the word out.

**Councillor Watts asked about having the gym capacity re-assessed.** Councillor Egan noted the Administrator's assistance in having the events over the summer.

**6.4. HR & EVENTS COMMITTEE - COUNCILLOR MACLAUCHLAN/SHEEHAN**

Councillor MacLauchlan spoke to the success of Dino/Jimmy the Janitor event and encourages us to do it again. The committee will look at it again for the coming year. School is Cool Series is completed and the signs are up. Fall activities are getting lined up for the fall many thanks to Glynn Sheehan includes a Senior program for the fall on Saturdays at 11am. Cards will be starting up and various activities at the centre. Community Market - Saturday, October 11 open to vendors in the community. Councillor MacLean shared information re: booking the band Flipside and the date of Friday, October 31st at $10/person ticket. Councillor MacLauchlan note of thanks for the support in administration of the events. The committee will endeavour to review items for the next meet to support a review for the term. Councillor MacLauchlan suggested the motion to sent a letter from Council to thank Sandy Gillis.

**6.5 COMMUNITY SERVICES - COUNCILLOR EGAN**

Councillor Egan last meeting presented the findings from the student. The only interest from the council to focus on education and we will look to have a plan for social marketing education plan for the next meeting.

**6.6 ELECTION COMMITTEE - COUNCILLOR CONNOLLY**

Everything is well in hand. Election nomination deadline October 20th and the election by poll will be held 9am to 7pm at the North Shore Community Centre on Monday, November 3rd.

Motion: To appoint Tracey Allen, Administrator as the returning officer for the November 3rd municipal election for the Community of North Shore.

**Moved by Councillor Connolly (2014-09-228)**

**Seconded by Councillor Egan**  **- CARRIED- (8-0)**

**6.7 PLANNING BOARD - COUNCILLOR CONNOLLY**

Councillor Connolly reported that it might be necessary to have a planning board meeting prior to the next council meeting. Depending on the outcome of that meeting there may be a recommendation to have a public meeting. Councillor MacLauchlan suggested that the meeting wait until after the new council takes over. Two development permits were issued for the month of August.

Recess for an in camera meeting to deal with personnel matter.

**Moved by Councillor Connolly (2014-09-229)**

**Seconded by Councillor Shaw**  **- CARRIED- (8-0)**

Following the recess the Meeting was reconvened. Green space question from Councillor Egan. Decision to request green space or money in lieu of is at the discretion of Council. Put the green space request from Council in a letter.

***Motion:*** Harold MacQuarrie subdivision request dedicate green space to be deeded to the Community of North Shore.

**Moved by Councillor MacLean (2014-09-230)**

**Seconded by Councillor Watts**  **- CARRIED- (8-0)**

***Amendment to the motion:*** Councillor Connolly moved that this motion be amended that the land be deeded to a Homeowner's Association. Seconded by Councillor Vriends.

Discussion on the amendment.

Call for the question on the amendment - **- CARRIED- (4-2-2)**

**AMENDED MOTION**

**- CARRIED- (5-1-2)**

There is a need to make housekeeping changes to the Planning Bylaw which will need a public meeting. One item deals with renewals and extensions for permits. Currently the Bylaw will only allow 6mth extensions. Several other items are under review by the planning board. Just to make it tidy. Excavation pits no annual fee listed in fee schedule. There is an environmental issue on a property in West Covehead related to excessive fill - this has been handed over to the Province to deal with. Drinking water assessment isn't currently being done but is required by our bylaw to be completed as part of the permit process. Swimming pools in-ground require a permit but an above ground swimming pool doesn't and above ground permanent pools need to be addressed.

**7.0 CORRESPONDENCE:** None to note.

**8.0 NEW BUSINESS:** None.

**9.0 NEXT MEETING:**  Wednesday, October 8th, 2014.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:36 pm.

**Moved by Councillor MacLean (2014-09-231)**

**Seconded by Councillor Reardon - CARRIED- (8-0)**

Signed Gordon Ellis, Chairperson Dated

Signed Tracey Allen Community Administrator Dated