

**APPROVED MINUTES**  
***Regular Committee Meeting – Rural Municipality of North Shore***  
***Finance and Administration***  
**Monday, October 19, 2020 @ 4:00 pm**  
**North Shore Community Centre**

**PRESENT:**

Mayor Gerard Watts, Howard Ellis, Gary Bradley, Rick Bain, Doug Smith and CAO Stephanie Moase

**REGRETS**

Peter Vriends

1. **CALL TO ORDER:** 4:00 pm by Committee Co-Chair Mayor Gerard Watts

2. **APPROVAL OF THE AGENDA:**

**It was duly moved and seconded** that the agenda be approved as presented.

**Moved by Rick Bain and seconded by Howard Ellis**

***All in Favor***

***MOTION CARRIED***

**2.1 DISCLOSURE OF PECUNICARY (Financial) or other CONFLICT OF INTEREST:**

Division 4, Section 96 of the *Municipal Government Act*

There were none.

3. **APPROVAL OF MINUTES:**

**It was duly moved and seconded** that the minutes of the September 14, 2020 meeting be approved.

***Moved by Howard Ellis and seconded by Gary Bradley.***

***All in Favor***

***MOTION CARRIED***

**3.1 Business Arising from the minutes**

There were none.

4. **NEW BUSINESS**

**4.1 Capital Projects Update**

Diesel Generator tank is currently being completed.

North Shore Community Centre chairlift/elevator, John Baird, Peter Vriends and Stephanie Moase looked over building documents and could not find any drawing where an elevator had been planned.

Grand Tracadie rink surface cracks are being filled in with a rubber compound. Discussion on leveling the ice surface area and where the placement of the doors should be.

CAO Stephanie Moase asked for approval of the drawing for the rink board placement.

Grand Tracadie entranceway is being designed by Chandler Architecture, he has applied for both the development and building permit at a cost of \$ 1,320.00. Gary Bradley will get measurements of the Grand Tracadie School property for permit information.

Grand Tracadie kitchen is almost done, should be done in 2 weeks, appliances have been ordered. Dishwasher has arrived, stove and cooler are coming.

NSCC storage building is 99% built, waiting on rollup door and man door (coming from GT reno).

Stanhope Place oil tank replacement is a 2021 project.

Stanhope Place steps, Alvin Coles has been called regarding start date, have not heard back from him.

Ken Coles carpentry will also be bidding on the entry way for the Grand Tracadie School.

Replacement signs for West Covehead.- CAO requested a list of all signs needed for a Community Project on sign replacement.

Garbage can on Promenade, placement and disposal was discussed.

Audio / Visual upgrades, have to wait and see what gas tax funds are available.

#### **4.2 Update on Repairs to existing infrastructure for the Community**

Most repairs discussed in Capital Projects.

Howard Ellis has removed the plaques along the Promenade. Parks will be contacted to work with the Community to create a new design to setup plaques.

Land purchase for community well site was discussed. Community water and/or septic systems may be required in the future on the Stanhope Peninsula.

#### **4.3 Budget Update**

Mayor Watts has been working with Patsy MacKinnon and Stephanie Moase on the projected budget forecast for the next 6 months, this has been a different year, this will be available for next meeting.

#### **4.4 Outdoor Rink Boards Volunteers**

CAO Stephanie Moase mentioned we will require a number of volunteers to assist with erecting the rink boards when they are delivered in late October

#### **4.5 Review of Development Officer Proposals**

Development officer Derek French has resigned, will remain until a replacement can be found and the start of the new Bylaw.

Derek French was the Community Development officer and a planner.

Hope Parnham (planner) interested in work as planning consultant with the Development Officer

Mike Olubiyi interested in work as development officer and would work with a planning Consultant on any items requiring Council recommendations.

Stephanie Moase interested in work as development officer and work with a consultant on any items requiring Council recommendations

Robert Griffiths (planner) interested in work as development officer and planner.

Samantha Murphy has recently started a consultant firm, no quote available at this time.

**It was duly moved and seconded** to recommend to Council that CAO Stephanie Moase be appointed as a Development Officer to work with Derek French until the new Bylaw comes in and then look at options for Planning Consultant.

***Moved by Howard Ellis and seconded by Gary Bradley.***

***All in favor***

***MOTION CARRIED.***

5. **NEXT MEETING: Monday, November 16, 2020 @ 4:00 pm.**

6. **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:29pm.

***Moved by Howard Ellis and seconded by Rick Bain***

***All in favor***

***MOTION CARRIED***

\_\_\_\_\_  
SIGNED: Gerard Watts, Mayor

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DATE:

\_\_\_\_\_  
SIGNED: Stephanie Moase, CAO

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DATE: