

APPROVED MINUTES

Regular Committee Meeting – Rural Municipality of North Shore Finance and Infrastructure

**Monday, August 23, 2021 @ 4:00 pm
North Shore Community Centre**

PRESENT:

Mayor Gerard Watts, Howard Ellis, Gary Bradley, Doug Smith, Rick Bain, Peter Vriends and CAO Stephanie Moase

REGRETS: John Cook

1. CALL TO ORDER: 4:02 pm by Committee Chair Peter Vriends.

2. APPROVAL OF AGENDA:

It was duly moved and seconded that the agenda be approved as presented.

Moved by Howard Ellis and seconded by Rick Bain

All in Favor

MOTION CARRIED

2.1. Disclosure of Pecuniary (Financial) or Other Conflicts of Interest

Division 4, Section 96 of the *Municipal Government Act*

There were none.

3. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the July 12, 2021 meeting be approved as presented.

Moved by Doug Smith and seconded by Howard Ellis

All in Favor

MOTION CARRIED

3.1. Business arising from the minutes

Grand Tracadie has been all upgraded and the Daycare is just completing moving in. The Fire Marshall has been in to verify all is up to code now.

4. NEW BUSINESS:

4.1. Capital Projects Update

Boswall's has been booked for October to repair Stanhope crack.

West Covehead sign now completed installation.

Screen should be installed end of August but projector on back order.

Grounds funding has been put through CCRF.

4.2. Budget Update

Chair Peter Vriends referred committee to the Budget update. Question whether the development officer wages are covered by the fees taken in through permits. Development Officer wages are covered through these fees as well as the Provincial planning grant.

Discussed Insurance brokers, very few that will cover Errors and Omissions and Directors insurance. CAO is reviewing the insurance renewal with Intact Insurance.

4.3. Planning Fees Schedule

Committee reviewed Planning Fee Schedule. Updates were made by Development Officer Michael Olubiyi after reviewing fee schedules in multiple other Planning jurisdictions.

It was duly moved and seconded to recommend to Council that the 2021 Fee Schedule Draft be Approved with revisions of the Residential and Accessory building be changed to 0.12/sqft and that the fee for starting development without a permit be \$200 or double the permit value, whichever is greater.

Moved by Rick Bain and seconded by Gary Bradley

All in Favor

MOTION CARRIED

Doug Smith left at 5pm.

4.4. Line of Credit

Committee discussed whether a line of credit could be beneficial for the Municipality in the long run. CAO will discuss with Municipal Affairs. Table and discuss at a later date.

4.5. Website Overhaul

Website is requiring an HTTPS protocol and Weebly is becoming limited for us. CAO will get more quotes. Current quote also includes drone photos.

5. NEXT MEETING: Oct TBD

6. ADJOURNMENT

There being no further business, the meeting adjourned at 5:12pm.

Moved by Howard Ellis and seconded by Rick Bain

All in favor

MOTION CARRIED

SIGNED: Councilor Peter Vriends, Chair

DATE:

SIGNED: Stephanie Moase, CAO

DATE: