

APPROVED MINUTES
Regular Committee Meeting - NSJEMO
6:30pm Monday, Sept 21, 2021
North Shore Community Centre

PRESENT:

Committee Chair Derek Cook, Committee Members Allen Stoolmiller, Suzanne Pater, Justin Robinson and Barb Vessey, PEI EMO Danny Kelly and CAO of North Shore Stephanie Moase

Regrets: Gordie Ellis

1. CALL TO ORDER: 6:37pm by Committee Chair Councilor Derek Cook

Chair Derek Cook announced the resignations of Committee members Jamie Rea, Nick Policelli, Sheri St Denis and Richard Furlong

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved as presented

Moved by Allen Stoolmiller, seconded by Suzanne Pater

All in Favor

MOTION CARRIED

2.1 Disclosure of Pecuniary or other Conflicts of Interest

There were none

3. APPROVAL OF MINUTES:

It was duly moved and seconded that the minutes of the June 29, 2021 meeting be approved as presented

Moved by Barb Vessey seconded by Justin Robinson

All in Favor

MOTION CARRIED

3.1. Business arising from the minutes

There were none

4. NEW BUSINESS:**4.1. EMO Management Plan**

Danny Kelly, PEI EMO Rep joined the meeting to present information and assist the committee in completing the EMO Plan due the end of this year. The Plan will be shared with the Municipalities that choose to remain in the shared EMO. The Committee can also remain shared for resources for the Plan. Each Municipality will report back to let us know what their Council has decided. Danny will get the training appendices added to the Plan. Suggested that we get the emergency plan from the Seniors Homestead, the more info for the Municipality, the better. When posting the Plan for Public, remove the appendices with all the personal information. Committee will brainstorm volunteer recruitment

4.2. Shared Services Bylaws

Shared services Bylaws will have to be done for each Municipality based on what services they are wanting to share with North Shore. Most common will be the sharing of the Committee and the use of the warming centre. The Bylaw will stipulate how each Municipality will pay for the service they choose. Danny to check what the amount is for unincorporated areas. He is also working with FPEIM and Municipal Affairs to come up with a template for the appendix containing the Shared Services Agreement. Reviewed the Joint Emergency Planning Concept provided by FPEIM.

4.3. Emergency Management Bylaw

Each Municipality is required under the MGA to submit their own Emergency Management Bylaw, the one we have worked on together will need to be tweaked to remove references to the joint EMO.

4.4. Financial Update

CAO has provided cheques to return the fees to the other two Municipalities.

4.5. Training

Danny will be looking at doing tabletop exercises when the Plan has been completed. Danny will send some electronic training info. PEI EMO has some good videos on their website. Suzanne will put some on the Facebook page.

5. **NEXT MEETING:** Tuesday Oct 19, 2021

6. ADJOURNMENT:

There being no further business the meeting adjourned at 7:32 pm

Moved by Suzanne Pater, seconded by Allen Stoolmiller

All in Favor

MOTION CARRIED

SIGNED: Derek Cook, Chair

DATE:

SIGNED: Stephanie Moase, CAO

DATE: