

APPROVED MINUTES
Regular Committee Meeting Joint EMO Committee
6:30pm Monday, November 16th, 2020
North Shore Community Centre

PRESENT:

Committee Chair Councilor Derek Cook, Committee Members Suzanne Pater, Gordie Ellis, Jamie Rea, Mayor of York Richard Furlong, and CAO of North Shore Stephanie Moase

Regrets: Allen Stoolmiller, Nick Policelli, Sheri St. Denis, Cathy Burt

1. **CALL TO ORDER:** 7:01pm by Committee Chair Councilor Derek Cook.

2. **APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved as presented

2.1 Disclosure of Pecuniary or other Conflicts of Interest

There were none

Moved by Gordie Ellis, seconded by Suzanne Pater

All in Favor

MOTION CARRIED

3. **APPROVAL OF MINUTES:**

It was duly moved and seconded that the minutes of the October 19, 2020 meeting be approved as presented

Moved by Suzanne Pater, Richard Furlong

All in Favor

MOTION CARRIED

3.1. **Business arising from the minutes**

There was none.

4. **NEW BUSINESS**

4.1. **Emergency Management Bylaw**

Each municipality writes their own, we want to keep them as similar as possible

CAO's will present to their respective councils

Can use the template from the Province

CAO Stephanie Moase will send to EMO committee before next meeting for review/suggestions

4.2. **MOU/Mutual Aid Agreement Update**

Mutual Aid Agreement is now called the Emergency Assistance Agreement

There was a question from the MOU about which census was being used, at the moment 2016 is the most recent however, the wording in the agreement will not mention a specific year, it will say "using the most recent Statistics Canada census" so that it will not need to be rewritten each time there is a new census

There may have been a mistake in the amount owed by York. CAO Stephanie Moase will check the invoice and look into it.

In regards to the bank account, we will go forward with 3 CAO's from member municipalities having signing authority on the account but only needing **2** signatures on cheques

In a state of emergency, any spending decisions will be made by the Coordinator. Otherwise, financial decisions will be taken to the Committee.

4.3. EMO Management Plan

Discussed making changes to the wording of the plan, and then it was suggested that everyone take the plan home and take a look over it, noting any suggested changes.

We need to make sure we are looking at this through a lens of NSJEMO helping municipalities as a group (instead of each on their own)

4.4. Financial Update

Balance \$16, 561 (all municipalities have paid)
Diesel Tank filled \$275.52
Chq for Extension Cords \$65.52
New Balance: \$16,219.96
Will cap it off at \$25,000

4.5. Supply List

We currently have extension cords (with USB port for charging), a few styrofoam cups, a bit of coffee/tea/sugar, a few (possibly expired) juice boxes

Suggestion to get a couple hi-vis vests, to use during emergency situations. Would be good to have so committee members can be pointed out if needed in a crowd.

5. NEXT MEETING: January 18, 2021 6:30pm

6. ADJOURNMENT:

SIGNED: Derek Cook, Chair

DATE:

SIGNED: Stephanie Moase, CAO

DATE: