

## APPROVED MINUTES

### ***Special Finance & Administration Meeting – Rural Municipality of North Shore*** **Tuesday, January 5, 2021 @ 4:00 pm** **@ North Shore Community Centre**

**PRESENT:**

Mayor Gerard Watts, Howard Ellis, Gary Bradley, Peter Vriends (on phone), Doug Smith (on phone) and CAO Stephanie Moase.

**REGRETS:** Rick Bain

**1. CALL TO ORDER:** 4:00 pm by Mayor Gerard Watts

**2. APPROVAL OF THE AGENDA:**

*It was duly moved and seconded* that the agenda be approved as presented

*Moved by Doug Smith, seconded by Gary Bradley.*

**4-0**

**MOTION CARRIED**

**2.1. DISCLOSURE OF PECUNICARY (Financial) or other CONFLICT OF INTEREST:** There were none

**3. NEW BUSINESS**

**3.1. Budget Update for Revenue and Legal Expense**

**WHEREAS**, Section 152 (3) of the Municipal Government Act (MGA) allows for expenditures or transfers within total of revenues as long as the total expenditure or transfer does not exceed the total amount of estimated revenue

**AND WHEREAS**, Section 154 of the MGA requires Council to revise by resolution, quarterly, the operational budget for that fiscal year to reflect changes from Council's authorization pursuant to Section 152

**AND WHEREAS**, taxation assessment revenues first estimated in February 2020 were around \$50,000 lower than total assessments provided in May 2020

**AND WHEREAS**, the legal expenditure line of the Operational Budget did not include amounts for the legal review of the Official Plan and Bylaw

*It was duly moved and seconded* that the Finance and Admin Committee recommend to Council the approval of an update to the budget showing an increase of estimated tax assessment revenue of \$48,840.73 and an increase to the Legal Services expenditure line of \$30,000

*Moved by Howard Ellis, seconded by Doug Smith*

**4-0**

**MOTION CARRIED**

*January 5 2021 Approved Special Finance & Admin Meeting Minutes, Rural Municipality of North Shore*

**3.2. EDA Position for Wifi Work and Study Hub**

**WHEREAS**, the Municipality has been approved for a 6 month Provincial Pilot Project called the Wifi Work and Study Hub at the Grand Tracadie School Centre.

**AND WHEREAS**, The Province will fund an attendant for this project for a 37.5 -40 hours per week through EDA/Skills PEI funding, for two 12 week terms

**AND WHEREAS**, CAO will require approval to apply for EDA funding

***It was duly moved and seconded*** that the Finance and Admin Committee recommend to Council the approval of the CAO to apply for EDA funding at 100% covered for two 12 week terms for attendants for the Wifi Work and Study Hub Provincial Pilot Program at Grand Tracadie School Centre

***Moved by Howard Ellis, seconded by Gary Bradley***

***4-0***

***MOTION CARRIED***

**4. NEXT MEETING:**

Monday, January 18, 2021 @ 4:00pm at North Shore Community Centre

**5. ADJOURNMENT:**

There being no further business, the meeting adjourned at 4:15pm.

***Moved by Howard Ellis, seconded by Peter Vriends***

***4-0***

***MOTION CARRIED***

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SIGNED: Gerard Watts, Mayor

DATE:

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SIGNED: Stephanie Moase, CAO

DATE: