

APPROVED AGENDA
Regular Council Meeting – Rural Municipality of North Shore
6:30 pm Wednesday April 12, 2023
@ North Shore Community Centre

1. CALL TO ORDER**2. APPROVAL OF THE AGENDA**

- 2.1. Disclosure of Pecuniary (Financial) or other Conflicts of Interest

3. APPROVAL OF THE MINUTES FROM

PUBLIC MEETING – WEDNESDAY, MARCH 8, 2023 at 6:30pm
 REGULAR COUNCIL MEETING – WEDNESDAY MARCH 8, 2023 at 7:00pm
 SPECIAL COUNCIL MEETING – THURSDAY MARCH 23, 2023 at 7:30pm

- 3.1. Business arising from the minutes

4. REPORTS

- 4.1. CAO Report
- 4.2. Finance and Infrastructure Report
- 4.3. Planning Board and Development Permit Report
- 4.4. Emergency Measures Organization Report
- 4.5. Recreation and Community Engagement Report
- 4.6. Water, Bays and Environment Committee Report
- 4.7. Stanhope Potable Water Study Report
 (Approval of Reports)

5. NEW BUSINESS

- 5.1. RFD-2023-019 - First Reading of new Remuneration Bylaw 2023-01
- 5.2. RFD-2023-020 – Approval of First Reading of Remuneration Bylaw 2023-01
- 5.3. Title search for Tracadie Commons
- 5.4. Purchase and ownership of land and green space,
- 5.5. Rinks and ball fields
- 5.6. Update on Stanhope Golf Course
- 5.7. RFD-2023-016 Extension of building permit for Development Permit (NS-22-035 dated May 03, 2022
- 5.8. RFD-2023-017 – Approval from Council to apply for Senior's Secretariat Grant
- 5.9. RFD-2023-18 - NUWELCOM – for approval to sign RMNS up for the NUWELCOM dashboard.

- 6. **CLOSED MEETING - IN CAMERA** closed as per MGA Section 119(1), (d) Human Resource Matters - employee negotiations.

- 7. **NEXT MEETING May 10, 2023 6:30pm North Shore Community Centre**

8. ADJOURNMENT

APPROVED MINUTES
Regular Council Meeting – Rural Municipality of North Shore
6:30 pm, Wednesday April 12, 2023
@ North Shore Community Centre

PRESENT: Mayor; Gerard Watts, Deputy May Nancy McKinnon Councilors; Derek Cook, Bob Doyle, Robbie Moore, Craig MacDonald, Peter McLaine and CAO; Martha Jewell
 5 members of the public

1. CALL TO ORDER: 6:30pm by Mayor Gerard Watts

2. APPROVAL OF THE AGENDA:

It was duly moved and seconded that the agenda be approved as presented.

Moved by Councilor Derek Cook, seconded by Councilor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-04-34

2.1. DISCLOSURE OF PECUNIARY (Financial) or other CONFLICTS OF INTEREST:

Mayor Gerard Watts and Councillor Robbie Moore advised they would step out of the meeting for discussion of 5.9 RFD-2023-18 - NUWELCOM

3. APPROVAL OF MINUTES:

It was duly moved and seconded: that the minutes from Public Meeting Wednesday March 8, 2023 at 6:30pm be approved as presented.

Moved by Councilor Bob Doyle, seconded by Councilor Craig MacDonald

All in favor

MOTION CARRIED

2023-04-35

It was duly moved and seconded: that the minutes from Regular Council Meeting Wednesday March 8, 2023 at 7:00pm be approved as presented.

Moved by Councilor Robbie Moore, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-04-36

It was duly moved and seconded: that the minutes from Special Council Meeting Wednesday March 23, 2023 at 7:30pm be approved as presented.

Moved by Councilor Derek Cook, seconded by Councilor Peter McLaine

All in favor

MOTION CARRIED

2023-04-37

3.1. Business Arising From the Minutes:

- 3.1.1. Has School responded to letter regarding new school? The final draft of this letter has not been drafted yet.
- 3.1.2. Mayor requesting update on rental of facilities from Elections PEI. CAO advised rent received was fair for facilities required and everything went as planned.

4. REPORTS

4.1. CAO Report – CAO presented report on updates and repairs to building. The Lift is being installed however doors are on back order. Updates to inside or North Shore Community Center will be discussed once construction to Lift and roof repairs are completed. Councillor requested LM Montgomery Home and School be included in letter to Minister. Councillor questioned what researching property information for residents refers to. CAO explained some permit applications require further research due to lack of information, misinformation or discovering further details upon a site visit. CAO explained complications with website Migration - The person hired to migrate the website to a new host, created in collaboration with previous CAO, moved the site to a completely different site. Causing the office to be without email for 4 days and questioning the security of our current site. New Tech company was able to recover our previous emails and accounts but not anything in the 4 day lapse. New Tech company will build our new site in May. Councillor asked about getting a generator to use Grand Tracadie School as a generator. To obtain funding we would need to be able to use it as a warming center. There is 1, maybe 2, 5600 generators for us at the Fire Hall. CAO will arrange getting them picked up. Eagle Constuction is cleaning the area surrounding gazebo. CAO will investigate liabilities of promenade contract.

4.2. Finance and Infrastructure Report – YTD March 31, 2023 presented. Actual may change when audit completed in May 2023.

4.3. Planning Board and Development Permit Report – Approved permits from March, 2023 presented. Next meeting will be April 19, 2023. There are lots of permit applications coming in so it will be busy. Councillor questioned when Shaw property rezoning will be discussed and it was confirmed by

Planning Board Chair and CAO that it will be on the agenda for the April 19, 2023 Planning Board meeting.

4.4. EMO Committee Report – Meeting was held. Majority of meeting was surrounding Fiona and what can be done to improve services to residents. Most of the focus is on the North Shore Community Center, specifically having upgrades to the bathrooms, as that is where a lot of the challenges were. CAO is researching bathroom upgrades.

4.5. Water, Bays & Environment Report- Planning a meeting for May, 2023.

4.6. Recreation Committee Report – Rec committee report presented by Chair. Highlights - discussion regarding fencing, ball fields, soccer fields - making sure they get rolled properly. Wanting to get trees along treeline get cleaned up so that the next big storm doesn't cause more damage. Easter Party was well attended with 100 kids, Easter Bunny, bunnies, face painting. Overheard comments regarding how nice the dugouts looked which was nice to hear. Ball hockey is starting in May. Rec committee would like to start working on Recreation Plan and would like have some direction from Council. Next meeting May 3, 2023.

4.6.1 - Update on Stanhope Wharf at the Stanhope Golf Course - Wharf will be accessible - however is getting cleaned up right now. Wharf is being dredged and cleaned up and should be ready for use when the floating dock is ready to go in. Cleanup at the golf course wharf is paid for by the province and the Province requires that the wharf remain a designation working aquaculture wharf so it will need to be shared. There are two separate sets of floating docks at the Stanhope wharf. There is no charge to use the floating dock at the golf course wharf that belong to the municipality. There will be congestion at the Covehead Wharf this summer and some recreational boaters may need to use Stanhope Golf Course Wharf to avoid congestion, for this summer.

4.7. Stanhope Potable Water System – Aiming to have a meeting at the end of April with a consultant to review the final report and go over additional feedback from public. The idea would be to than go out to another public meeting.

(Approval of Reports)

It was duly moved and seconded: that all reports be approved as presented

Moved by Councilor Nancy MacKinnon, seconded by Councilor Peter McLaine

All in favor

MOTION CARRIED

2023-04-38

5. NEW BUSINESS (REQUESTS FOR DECISION):

5.1. RFD-2023-019 - First Reading of new Remuneration Bylaw 2023-01

Mayor Gerard Watts presented the background for the updated Remuneration Bylaw 2023-01: MGA section 82.(3) requires council to appoint an independent Remuneration and Allowance commission and council appoints ABCE chartered accounts. ABCE chartered accountant recommends the to increase the Mayors honorarium to \$4,750, the Deputy Mayors honorarium to \$3,500, and the Councillors honorarium to \$2,500. This remuneration bylaw incorporates the recommendations by ABCE Chartered Accountants.

It was duly moved and seconded: that Remuneration Bylaw #2023-01 to amend Council remuneration be read the first time.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-04-39

It was duly moved and seconded: to approve the first reading of Remuneration Bylaw 2023-01 to amend Council remuneration.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-04- 40

5.2. Update on Title search for Tracadie Commons - Previously Grand Tracadie, and now the Rural Municipality of North Shore pays property tax on Tracadie Commons. Discussion surrounding whether Council is interested in moving forward with process of quieting of the title of Tracadie Commons.

It was duly moved and seconded: to proceed with looking into quieting the title of Tracadie Commons.

Moved by Councilor Robbie Moore, seconded by Councilor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-04- 41

5.3. Purchase and ownership of land and green space: Councillor Moore is wondering if all green space that should have been deeded over to the Municipality from subdivision rezoning has been processed. Requesting inventory of green space be compiled.

It was duly moved and seconded: to establish a committee with the object to try to acquiring land for our community for future uses.

Mayor Gerard Watts appointed Councilor Derek Cook, Councilor Robbie Moore, Councilor Bob Doyle and Councilor Peter McLaine to special committee for Land Aquisition for the Rural Municipality of North Shore.

Moved by Councilor Derek Cook, seconded by Counillor Robbie Moore
All in favor
Motion Carried
2023-04-42

5.4. Rinks and ball fields - Discussion regarding getting Grand Tracadie and gravel lot at North Shore Community Center resurfaced. We should look into what Tracadie Cross is doing. Will discuss at Finance Committee. Ball field fencing will have to be discussed with Finance committee as well. Insurance will cover 50%, roughly \$15,000. CAO will research getting trees along fence line cleaned up.

5.5 Update on Stanhope Golf Course: Province is coming in to fill in 8' within the buffer zone that was lost to Fiona. Permit is pending that fill.

5.6. RFD-2023-016 Extension of building permit for Development Permit (NS-22-035 dated May 03, 2022: resident is requesting extension to development permit which expires May 3, 2023. As per section 3.4 subsection 8 of the 2021 Landuse Bylaw - Council may grant an extension on an approved development permit for up to six (6) months from the date of expiry, if the applicant requests the extension prior to the date of expiry.

It was duly moved and seconded: that Council discuss possible extension of development permit NS-22-035. Council requesting more information. This topic has been tabled for now.

5.7. RFD-2023-017 – Approval from Council to apply for Senior’s Secretariat Grant: Councillor presented plan to apply for Seniors secretariat Grant to fund activities in the Municipality for seniors.

It was duly moved and seconded: that Council approve applying for the Seniors Secretariat Grant for the upcoming year.

Moved by Councilor Nancy MacKinnon, seconded by Councilor Derek Cook
All in favor
Motion Carried
2023-04-43

7:59pm - Mayor Gerard Watts and Councillor Robbie Moore stepped out of the meeting due to conflict of interest on New Business 5.8.

5.8. RFD-2023-18 - NUWELCOM – for approval to sign RMNS up for the NUWELCOM dashboard:

CAO presented NUWELCOM app to Council. This app would streamline Municipalities current online presence as well as adding accessibility to the apps existing features such as WasteWatch schedules, School updates, weather tracking. NUWELCOM would create a dashboard specific to the Rural Municipality of North Shore. Council has requested to send this presentation to the Finance and Infrastructure Committee for review.

8:08pm - Mayor Gerard Watts and Councillor Robbie Moore returned to the meeting.

- 6. CLOSED MEETING - IN CAMERA** closed as per MGA Section 119(1), (d)Human Resource Matters - employee negotiations.

It was duly moved and seconded : to close the meeting to the public as per MGA Section 119(1), (d)Human Resource Matters - **employee negotiations.** @ 8:08 pm, Wednesday, April 12, 2023.

Moved by Councillor Peter McLaine, seconded by Robbie Moore

All in favor

MOTION CARRIED

2023-04-44

It was duly moved and seconded to: reopen the meeting to the public at 8:40 pm Wednesday, April 12, 2023.

Moved by Councillor Nancy MacKinnon, seconded by Councillor Bob Doyle

All in Favor

MOTION CARRIED

2023-04-45

It was duly moved and seconded to: complete a review of the CAO job performance based on job description and work to date.

Moved by Councillor Nancy MacKinnon, seconded by Councilor Bob Doyle

All in favor

MOTION CARRIED

2023-04-46

It was duly moved and seconded to: increase CAO salary based on wage scale presented in job description/ posting and completed performance review.

Moved by Councilor Craig MacDonald, seconded by Councilor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-04-47

- 7. NEXT MEETING:** May 10, 2023 @ 6:30 at North Shore Community Centre.

April 12th, 2023 Regular Meeting Minutes, Rural Municipality of North Shore

APPROVED

11. ADJOURNMENT:

It was duly moved and seconded that: There being no further business, the meeting adjourned at 8:49pm, Wednesday, April 12, 2023.

Moved by Councilor Robbie Moore, seconded by Councilor Nancy MacKinnon

All in favor

MOTION CARRIED

2023-04-48

SIGNED: Gerard Watts, Mayor

DATE:

SIGNED: CAO

DATE: