

# **AGENDA**

***Committee Meeting – Planning Board  
At North Shore Community Centre  
10:00am, Wednesday, February 22, 2023***

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
  - 2.1. Disclosure of Pecuniary or other Conflicts of Interest
- 3. APPROVAL OF MINUTES**
  - 3.1. Approval of Minutes from November 8, 2022 Meeting
  - 3.2. Business arising from the Minutes
- 4. NEW BUSINESS**
  - 4.1. Process for building permits (Stanhope Golf Course)
  - 4.2. How the Planning Board functions (land use bylaw)
  - 4.3. Rezoning Review NS-23-010RZ PID 141366 – Aubrey Reardon
  - 4.4.
- 5. NEXT MEETING**
- 6. ADJOURNMENT**

**APPROVED MINUTES**  
***Planning Board Meeting***  
**Wednesday, February 22, 2023 at 10:00am**  
**North Shore Community Centre**

**PRESENT:**

Chair Nancy MacKinnon, Co-Chair Robbie Moore, Mayor Gerard Watts, Dolores Watts, Teresa Beets, Rollin Andrews, CAO Martha Jewell

Regrets: Ricky Clow

**1. CALL TO ORDER:** 10:02am by Chair Nancy MacKinnon

**2. APPROVAL OF THE AGENDA:**

It was duly moved and seconded that the agenda be approved as presented.

*Moved By Robbie Moore, Seconded by Dolores Watts*

*All in Favor*

**MOTION CARRIED**

**2.1. Disclosure of Pecuniary or other Conflicts of Interest** – There were none

**3. APPROVAL OF MINUTES:**

**3.1. Approval of Minutes from November 8, 2022 Meeting**

It was duly moved and seconded that the minutes be approved as presented.

*Moved By Dolores Watts, Seconded by Robbie Moore*

*All in Favor*

**MOTION CARRIED**

**3.2. Business Arising from the Minutes**

**3.2.1.** Committee member asking for clarification, in regards to section 4.3, on how zoning process works in regards to building lots within the buffer zones. It was explained that development in wetland and buffer zones requires consultation with the Province.

**3.2.2.** Committee member inquiry on status of Bylaw Officer, in regard to section 4.1. Process was explained describing how our Bylaw Officer is activated to investigate potential infractions and how the follow up is processed.

**3.2.3** Committee member inquired about having a bylaw implemented for unsightly premises. It was explained that this has come up in conversation in the past. CAO will look into the process.

**3.2.4 Request to Committee to have Consultant present the functions of Planning Board to the Committee:**

**It was duly moved and seconded** to have a consultant to present the process of Planning Board at a committee meeting.

***Moved By Dolores Watts, Seconded by Teresa Beets  
All in Favor  
MOTION CARRIED***

**4. NEW BUSINESS:**

**4.1. Process for building permits (Stanhope Golf Course) –**

Brief discussion regarding the application for temporary structures. More detailed presentation will be presented at next Planning Board meeting.

**4.2. How the Planning Board functions (land use bylaw)**

This was already discussed under New Business. Consultant will be hired to do a presentation on the process.

**4.3. Rezoning Review NS-23-010RZ PID 141366 – Aubrey Reardon**

Brief conversation on status of this application. Further discussion, along with presentation, to follow at next Planning Board meeting.

**5. NEXT MEETING: TBD**

**6. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:56am

**It was duly moved and seconded** that the meeting be adjourned  
***Moved By Councilor Robbie Moore, Seconded by Dolores Watts  
All in Favor  
MOTION CARRIED***

---

SIGNED: Nancy MacKinnon, Chair

---

DATE: