

COMMUNITY OF NORTH SHORE EXCAVATION PERMIT APPLICATION

Community of North Shore Official Plan and 2014 Lane Use Bylaw online at www.stanhopecovehead.pe.ca

I. Property Information:

Property tax no: _____ Location of property (Civic Address): _____

Existing use of property: _____ Depth _____ Width _____ Acreage _____

II. Applicant information:

Applicant's name: _____ Property owner's name: _____

Mailing address: _____ Postal code: _____

Phone no: (h) _____ (w) _____ (c) _____

Email: _____

III. Excavation permit information:

If existing, what is the present use of the structure on the property? _____

IV. Location of new structure/addition on property:

a. distance to centre of nearest road, street, lane way or right-of-way? _____

b. distance to nearest property line? _____

c. Is there a watercourse or wetland on or near the proposed structure no _____ yes _____

Driveway:

Will the excavation pit require the creation of a new driveway or the relocation of an existing driveway?
no __ yes __

Site plan:

- Draw a sketch of property showing the following:
- a. dimension of lot (width and depth)
 - b. location or proposed location (distance from all boundary lines) of new or existing structure(s)
 - c. location of existing or proposed driveway (incl. distances from nearest boundary line)
 - d. general slope of property (indicate by arrows)
 - e. distance of structure from any adjacent watercourse or wetland

Affirmation:

I, _____, hereby affirm to the best of my knowledge and ability, the information that I have provided on this form is true and complete.

Applicant's signature: _____ Date: _____, 20____, or

Agent for applicant signature: _____ Date: _____, 20____

BUILDING PERMIT APPLICATION PROCESS

1. Obtain a permit from the Province of Prince Edward Island for an excavation pit.
2. Complete this excavation pit permit application form and submit with payment of \$200 plus HST fee.
3. The application will be sent for review by a professional planner who will make a recommendation to the Planning Board who will make a recommendation to Council for their next Council meeting.
4. An agreement will be development and signed by both Council and the applicant.

Note: Page 14 Land Use Bylaw 5.12.1 "All permits must be renewed annually. Excavation pits shall not be permitted in any residential zone. In addition, all provincial requirements for excavation pits shall be addresses."

If you have any questions respecting the building permit application process, please contact Tracey Allen, Council Administrator at 1-902-672-1586 or send an e-mail to nsc@pei.aibn.com